

Public Document Pack



Safer Halton Policy and Performance Board

Tuesday, 17 March 2009 6.30 p.m.
Halton Suite, Stobart Stadium, Widnes

A handwritten signature in black ink that reads 'David W R'.

Chief Executive

BOARD MEMBERSHIP

Councillor Shaun Osborne (Chairman)	Labour
Councillor John Stockton (Vice-Chairman)	Labour
Councillor Marjorie Bradshaw	Conservative
Councillor Susan Edge	Labour
Councillor Martha Lloyd Jones	Labour
Councillor Keith Morley	Labour
Councillor Margaret Ratcliffe	Liberal Democrat
Councillor Linda Redhead	Liberal Democrat
Councillor Colin Rowan	Conservative
Councillor Mike Shepherd	Liberal Democrat
Councillor Dave Thompson	Labour

*Please contact Ann Jones on 0151 471 7395 or e-mail ann.jones@halton.gov.uk for further information.
The next meeting of the Committee is on Tuesday, 16 June 2009*

**ITEMS TO BE DEALT WITH
IN THE PRESENCE OF THE PRESS AND PUBLIC**

Part I

Item No.	Page No.
1. MINUTES	
2. DECLARATION OF INTEREST (INCLUDING PARTY WHIP DECLARATIONS)	
Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached and, with personal and prejudicial interests (subject to certain exceptions in the Code of Conduct for Members), to leave the meeting prior to discussion and voting on the item.	
3. PUBLIC QUESTION TIME	1 - 3
4. SSP MINUTES	4 - 5
5. DEVELOPMENT OF POLICY ISSUES	
(A) APPROACHES TO ALCOHOL TREATMENT	6 - 7
(B) FIXED PENALTY NOTICES UPDATE	8 - 9
(C) POLICING OBJECTIVES 2009/10	10 - 14
(D) MAP PROPOSALS	15 - 16
(E) CONFIRMATION OF WORK PROGRAMME 2009/10	17 - 20
6. PERFORMANCE MONITORING REPORTS	
(A) THIRD QUARTER MONITORING REPORTS	21 - 100

In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.

REPORT TO: Safer Halton Policy & Performance Board

DATE: 17 March 2009

REPORTING OFFICER: Strategic Director, Corporate and Policy

SUBJECT: Public Question Time

WARD(s): Borough-wide

1.0 PURPOSE OF REPORT

1.1 To consider any questions submitted by the Public in accordance with Standing Order 34(9).

1.2 Details of any questions received will be circulated at the meeting.

2.0 RECOMMENDED: That any questions received be dealt with.

3.0 SUPPORTING INFORMATION

3.1 Standing Order 34(9) states that Public Questions shall be dealt with as follows:-

- (i) A total of 30 minutes will be allocated for dealing with questions from members of the public who are residents of the Borough, to ask questions at meetings of the Policy and Performance Boards.
- (ii) Members of the public can ask questions on any matter relating to the agenda.
- (iii) Members of the public can ask questions. Written notice of questions must be given by 4.00 pm on the working day prior to the date of the meeting to the Committee Services Manager. At any one meeting no person/organisation may submit more than one question.
- (iv) One supplementary question (relating to the original question) may be asked by the questioner, which may or may not be answered at the meeting.
- (v) The Chair or proper officer may reject a question if it:-
 - Is not about a matter for which the local authority has a responsibility or which affects the Borough;
 - Is defamatory, frivolous, offensive, abusive or racist;
 - Is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
 - Requires the disclosure of confidential or exempt information.

- (vi) In the interests of natural justice, public questions cannot relate to a planning or licensing application or to any matter which is not dealt with in the public part of a meeting.
- (vii) The Chairperson will ask for people to indicate that they wish to ask a question.
- (viii) **PLEASE NOTE** that the maximum amount of time each questioner will be allowed is 3 minutes.
- (ix) If you do not receive a response at the meeting, a Council Officer will ask for your name and address and make sure that you receive a written response.

Please bear in mind that public question time lasts for a maximum of 30 minutes. To help in making the most of this opportunity to speak:-

- Please keep your questions as concise as possible.
- Please do not repeat or make statements on earlier questions as this reduces the time available for other issues to be raised.
- Please note public question time is not intended for debate – issues raised will be responded to either at the meeting or in writing at a later date.

4.0 POLICY IMPLICATIONS

None.

5.0 OTHER IMPLICATIONS

None.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 **Children and Young People in Halton** - none.

6.2 **Employment, Learning and Skills in Halton** - none.

6.3 **A Healthy Halton** – none.

6.4 **A Safer Halton** – none.

6.5 **Halton's Urban Renewal** – none.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None.

**8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE
LOCAL GOVERNMENT ACT 1972**

8.1 There are no background papers under the meaning of the Act.

REPORT TO: Safer Halton Policy and Performance Board
DATE: 17 March 2009
REPORTING OFFICER: Chief Executive
SUBJECT: Specialist Strategic Partnership minutes
WARD(s): Boroughwide

1.0 PURPOSE OF REPORT

The Minutes relating to the Community Portfolio which have been considered by the Safer Halton Specialist Strategic Partnership are normally attached for consideration.

As the Safer Halton Partnership meeting was held on 24th February 2009 the minutes would not be available in time to comply with the Access to Information Act 1985.

2.0 RECOMMENDATION: That the report be noted.

3.0 POLICY IMPLICATIONS

3.1 None.

4.0 OTHER IMPLICATIONS

4.1 None.

5.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

5.1 Children and Young People in Halton

None.

5.2 Employment, Learning and Skills in Halton

None.

5.3 A Healthy Halton

None.

5.4 A Safer Halton

None.

5.5 Halton's Urban Renewal

None.

6.0 RISK ANALYSIS

6.1 None.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

8.1 There are no background papers under the meaning of the Act.

REPORT TO: Safer Halton Policy and Performance Board

DATE: 17th March 2009

REPORTING OFFICER: Strategic Director Health and Community

SUBJECT: Approaches to Alcohol Treatment

WARDS: Borough-wide

1.0 PURPOSE OF THE REPORT

1.1 To introduce a presentation on the Primary Care Trust's (PCT) approach to alcohol treatment services in Halton.

2.0 RECOMMENDATION: That

- (1) The presentation be received.
- (2) Members of the PPB comment on/question the PCT on its approach to alcohol treatment in Halton.

3.0 SUPPORTING INFORMATION

3.1 At a previous meeting the Board recognised that alcohol abuse is a major issue. To fully understand the situation in Halton, it asked if the PCT could be invited to a meeting to outline the situation in Halton, and how the PCT was responding to it.

4.0 POLICY IMPLICATIONS

4.1 None

5.0 OTHER IMPLICATIONS

5.1 None

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

Under age drinking are the social and family problems caused by alcohol abuse could impact on young people.

6.2 Employment, Learning and Skills

None

6.3 A Healthy Halton

Alcohol related illness is a major issue nationally.

6.4 A Safer Halton

Acts of criminal behaviour or anti-social behaviour can stem from alcohol misuse.

6.5 Halton's Urban Renewal

The built environment can suffer as a consequence of alcohol excesses.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None identified.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972.

8.1 None under the meaning of the Act.

REPORT TO: Safer Halton Policy and performance Board

DATE: 17th March 2009

REPORTING OFFICER: Strategic Director - Environment

SUBJECT: Fixed Penalty Notices Update

WARDS: Borough-wide

1.0 PURPOSE OF THE REPORT

1.1 To receive a presentation updating the Board on the issuing of Fixed Penalty Notices for environmental crime. The presentation will also include information on other current and future environmental nuisance prevention and enforcement activities.

2.0 RECOMMENDATION: That

2.1 The presentation be received.

2.2 The board note, comment upon and endorse the programme of nuisance prevention and enforcement work as detailed in the presentation.

3.0 SUPPORTING INFORMATION

3.1 The presentation will provide information to Members on the current and future environmental nuisance prevention and enforcement work, including;

- The issuing of Fixed Penalty Notices for litter.
- Joint working initiatives undertaken between Council Officers and Police Community Support Officers to tackle environmental crime.
- The delivery of planned future enforcement and nuisance prevention activities.
- Planned education, media and promotional campaigns to raise awareness of waste issues, including the use of signs warning of prosecution for environmental crime.
- Other supporting work programmes such as the use of formal litter control notices and joint working initiatives with other external agencies.

4.0 POLICY IMPLICATIONS

4.1 There are no policy implications as a result of this report.

5.0 OTHER IMPLICATIONS

5.1 There are no other implications as a result of this report.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

There will be close co-operation with schools and colleges in Halton to promote a clean borough.

6.2 Employment, Learning and Skills in Halton

No direct impact.

6.3 A Healthy Halton

No direct impact, but improving the environment and the appearance of the borough shall have an overall beneficial affect on wellbeing.

6.4 A Safer Halton

The development of the Councils strategy for improving environmental standards and reducing environmental crime will have a positive impact upon the Safer Halton Priority, and contribute towards the 'Cleaner, Greener, Safer' agenda.

6.5 Halton's Urban Renewal

No direct impact, but overall environmental benefits should make the borough a more attractive location for investment. Planning controls will be utilised to ensure adequate receptacles are provided in appropriate circumstances.

7.0 RISK ANALYSIS

None.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 There are no equality and diversity issues as a result of this report.

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

9.1 There are no background papers within the meaning of the Act.

REPORT TO: Safer Halton Policy and Performance Board

DATE: 17th March 2009

REPORTING OFFICER: Strategic Director Health and Community

SUBJECT: Policing Objectives 2009/10

WARDS: Borough-wide

1.0 PURPOSE OF THE REPORT

1.1 To present Cheshire Police Authority's proposed Policing Objectives 2009/10 to the Board.

2.0 RECOMMENDATION:

(1) That Members comment on the proposed Policing Objectives for 2009/10 as set out in Appendix 1.

3.0 SUPPORTING INFORMATION

3.1 The Safer Halton Partnership has received proposed Policing Objectives for 2009/10 from the Cheshire Police Authority. The six objectives are attached as Appendix 1.

4.0 POLICY IMPLICATIONS

4.1 None

5.0 OTHER IMPLICATIONS

5.1 None

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

The objectives are to create a safe environment for all, including young people.

6.2 Employment, Learning and Skills

None

6.3 A Healthy Halton

None

6.4 A Safer Halton

The work of the Police is fundamental to making Halton a safe place to live.

6.5 Halton's Urban Renewal

None

7.0 RISK ANALYSIS

7.1 None identified.

8.0 EQUALITY AND DIVERSITY ISSUES

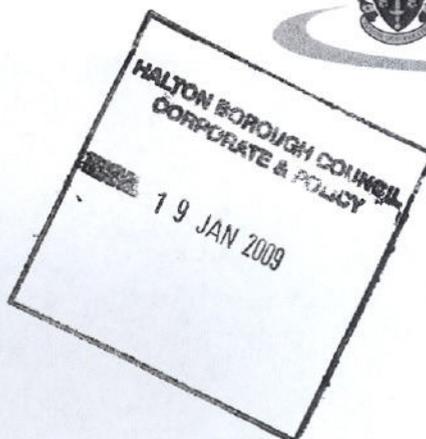
8.1 None identified.

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972.

9.1 None under the meaning of the Act.



Cheshire Police Authority



To: CDRP Chairmen

Mark Sellwood
Chief Executive

Cheshire Police Authority,
Constabulary Headquarters,
Clemonds Hey,
Oakmere Road,
Winsford,
Cheshire, CW7 2UA

Date: 16 January 2009

Our Ref:
AC/CPA/ chexecs

Your Ref:

Tel: 01244 614100
Fax: 01244 614006

Email:
mark.sellwood@cheshire.pnn.police.uk

POLICING OBJECTIVES 2009/10

Dear CDRP Chairman

The Authority has recently consulted with over 2500 members of the public about their priorities for policing. Consultation has been carried out in a variety of ways:- at our 'Have Your Say' meetings; postal and internet surveys; and results gained through 20 voting kiosks placed in Post Offices throughout the area. Focus groups have been held with diverse community groups such as the Gypsy and Traveler community and a conference was held to consult with young people.

The results show that the main priorities are:

- Responding to emergency calls
- Targeting organised crime and terrorism
- Targeting drug dealers
- Tackling domestic and child abuse
- Detecting crime and arresting offenders
- Protecting witnesses

We have balanced these public concerns views with the national priorities set by the Home Secretary, policing intelligence, CDRP priorities and the local priorities discussed at Community Action Meetings. We have then used this breadth of opinion and intelligence to prepare the following policing objectives for the Chief Constable for 2009/10.

Objective 1 - Increase public confidence in policing

The Constabulary will achieve this by:

- Providing a visible presence, at times and in places that will have the most impact
- Informing the public about local policing in their neighbourhood
- Working towards the other policing objectives

Objective 2 - Respond effectively Page 13 when in need

The Constabulary will achieve this

- Responding effectively and appropriately to calls for service
- Providing an excellent service to Victims and Witnesses

Objective 3 - Work in partnership to create strong and vibrant communities

The Constabulary will achieve this by:

- Working with local communities and partners to deliver strong cohesive neighbourhoods where people are safe, feel safe and act to help each other
- Engaging effectively with local communities in order to identify and focus on what matters locally
- Working in partnership with other agencies to jointly solve local problems

Objective 4 – Prevent and Investigate Crime & Disorder

The Constabulary will achieve this by:

- Reducing crime by detecting offences committed and preventing re-offending – we will pursue justice, with a focus on the right outcome for the victim and that which will prevent re-offending
- Using the National Intelligence Model to target the offences and offenders which inflict the most harm on our communities
- Maximising the opportunities from forensic investigation
- Improving the safety of our roads through appropriate enforcement activity, targeted education at high risk individuals and by working with partners to improve road design.

Objective 5 – Protect Vulnerable People

The Constabulary will achieve this by:

- Using intelligence and engaging with the public to better understand our communities and to identify vulnerable people and locations.
- Working with partner agencies to manage the risk associated with dangerous offenders and sex offenders.
- Working with partners to reduce repeat incidents of domestic violence.
- Working with partners to prevent and reduce homicide and bring to justice homicide offenders.

Objective 6 – Protect the public from Serious and Organised Crime and Terrorism

The Constabulary will achieve this by:

- Deterring, disrupting and dismantling organised criminal groups, prioritising those which cause significant physical, social or economic harm to individuals or communities.
- Identifying and action enforcement opportunities and frustrate criminal markets, make seizures and recover illegally gained assets from criminals
- Denying criminals the use of the roads
- Embedding counter-terrorism, and in particular the PREVENT strand, into local neighbourhood policing delivery
- Reducing the threat posed by individuals and groups of security concern within the force area

As a Chairman of a CDRP, the Authority would welcome any comments you may have on the proposed policing objectives. The Authority will be finalising the

objectives and the associated targets and measures on 24 February 2008 and therefore, I would be grateful of any comments in advance of that date.

Yours sincerely

Mark Sellwood.

Mark Sellwood
Chief Executive

CC Chief Executives
Community Safety Managers

REPORT TO: Safer Halton Policy and Performance Board

DATE: 17th March 2009

REPORTING OFFICER: Strategic Director Health and Community

SUBJECT: Multi-Agency Provision Services for
Community Safety (MAPS)

WARDS: Borough-wide

1.0 PURPOSE OF THE REPORT

1.1 To introduce a presentation for Members of the Board on the latest structures as a response to the MAPS proposals from the Topic Group.

2.0 RECOMMENDATION: That

- (1) The Board receive the presentation.
- (2) The Board comment on the structures.

3.0 SUPPORTING INFORMATION

3.1 A Topic Group was formed in 2006 to consider proposals to move to a multi-agency approach for community safety. This was a significant piece of work and continued into the work programme of the Board in 2008/09.

3.2 Updates of progress have been presented to the Board. The presentation will produce finalised structures to respond to the MAPS initiative. It will also include proposals for co-location for the service.

4.0 POLICY IMPLICATIONS

4.1 None at this stage.

5.0 OTHER IMPLICATIONS

5.1 None immediately identified, although co-location could have financial implications.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

Nothing implicit in the context of this report.

6.2 Employment, Learning and Skills

Nothing implicit in the context of this report.

6.3 A Healthy Halton

Nothing implicit in the context of this report.

6.4 A Safer Halton

Fundamental to the organisation of community safety.

6.5 Halton's Urban Renewal

None.

7.0 EQUALITY AND DIVERSITY ISSUES

7.1 None identified.

8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972.

8.1 None under the meaning of the Act.

REPORT: Safer Halton Policy and Performance Board

DATE: 17 March 2009

REPORTING OFFICER: Strategic Director, Health & Community

SUBJECT: Safer Halton Policy and Performance Board Work Programme 2009/10

WARDS: Boroughwide

1.0 PURPOSE AND CONTENT OF REPORT

The key task is for Board Members to decide on a work programme of 2 or 3 Topics to be undertaken in the next municipal year.

2.0 RECOMMENDED: that the Policy and Performance Board finalise Topics to be included in the Board's 2009/10 work programme.

3.0 SUPPORTING INFORMATION

Annex 1 – Topic selection checklist.

4.0 POLICY IMPLICATIONS

The Council's priorities are further developed through the 2009/10 scrutiny topics.

5.0 OTHER IMPLICATIONS

None.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

Selection of scrutiny topics for 2009/10 leads to further development of the Council's priorities.

6.2 Employment, Learning and Skills in Halton

Selection of scrutiny topics for 2009/10 leads to further development of the Council's priorities.

6.3 A Healthy Halton

Selection of scrutiny topics for 2009/10 leads to further development of the Council's priorities.

6.4 A Safer Halton

Selection of scrutiny topics for 2009/10 leads to further development of the Council's priorities.

6.5 Halton's Urban Renewal

Selection of scrutiny topics for 2009/10 leads to further development of the Council's priorities.

7.0 RISK ANALYSIS

The main risk is in terms of capacity to undertake the work. This may be managed in the eventual selection of topics to be considered.

8.0 EQUALITY AND DIVERSITY ISSUES

All topics finally selected will take into account equality and diversity implications.

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

None under the meaning of the Act.

OVERVIEW AND SCRUTINY WORK PROGRAMME
Topic Selection Checklist

This checklist leads the user through a reasoning process to identify a) why a topic should be explored and b) whether it makes sense to examine it through the overview and scrutiny process. More “yeses” indicate a stronger case for selecting the Topic.

#	CRITERION	Yes/No
<i>Why? Evidence for why a topic should be explored and included in the work programme</i>		
1	Is the Topic directly aligned with and have significant implications for at least 1 of Halton's 5 strategic priorities & related objectives/PIs, and/or a key central government priority?	
2	Does the Topic address an identified need or issue?	
3	Is there a high level of public interest or concern about the Topic e.g. apparent from consultation, complaints or the local press	
4	Has the Topic been identified through performance monitoring e.g. PIs indicating an area of poor performance with scope for improvement?	
5	Has the Topic been raised as an issue requiring further examination through a review, inspection or assessment, or by the auditor?	
6	Is the Topic area likely to have a major impact on resources or be significantly affected by financial or other resource problems e.g. a pattern of major overspending or persisting staffing difficulties that could undermine performance?	
7	Has some recent development or change created a need to look at the Topic e.g. new government guidance/legislation, or new research findings?	
8	Would there be significant risks to the organisation and the community as a result of <u>not</u> examining this topic?	
<i>Whether? Reasons affecting whether it makes sense to examine an identified topic</i>		
9	Scope for impact - Is the Topic something the Council can	

	actually influence, directly or via its partners? Can we make a difference?	
10	Outcomes – Are there clear improvement outcomes (not specific answers) in mind from examining the Topic and are they likely to be achievable?	
11	Cost: benefit - are the benefits of working on the Topic likely to outweigh the costs, making investment of time & effort worthwhile?	
12	Are PPBs the best way to add value in this Topic area? Can they make a distinctive contribution?	
13	Does the organisation have the capacity to progress this Topic? (e.g. is it related to other review or work peaks that would place an unacceptable load on a particular officer or team?)	
14	Can PPBs contribute meaningfully given the time available?	

REPORT TO: Safer Halton PPB

DATE: 17 March, 2009

REPORTING OFFICER: Chief Executive

SUBJECT: Performance Management Reports for 2008/09

WARDS: Boroughwide

1.0 PURPOSE OF THE REPORT

1.1 To consider and raise any questions or points of clarification in respect of the 3rd quarter performance management reports on progress against service plan objectives and performance targets, performance trends/comparisons, factors affecting the services etc. for;

- Health & Partnerships
- Highways & Transportation
- Environmental & Regulatory Services
- Culture & Leisure

2.0 RECOMMENDATION: That the Policy & Performance Board;

- 1) Receive the 3rd quarter performance management reports;
- 2) Consider the progress and performance information and raise any questions or points for clarification; and
- 3) Highlight any areas of interest and/or concern where further information is to be reported at a future meeting of the Policy and Performance Board.

3.0 SUPPORTING INFORMATION

3.1 The departmental service plans provide a clear statement on what the services are planning to achieve and to show how they contribute to the Council's strategic priorities. The service plans are central to the Council's performance management arrangements and the Policy and Performance Board has a key role in monitoring performance and strengthening accountability.

3.2 The quarterly reports are on the Information Bulletin to reduce the amount of paperwork sent out with the agendas and to allow Members access to the reports as soon as they have become available. It also provides Members with an opportunity to give advance notice of any questions, points or requests for further information that will be raised to ensure the appropriate Officers are available at the PPB meeting.

4.0 POLICY IMPLICATIONS

There are no policy implications associated with this report.

5.0 OTHER IMPLICATIONS

There are no other implications associated with this report.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

The quarterly performance monitoring reports demonstrate how services are delivering against the objectives set out in the relevant service plan. Although some objectives link specifically to one priority area, the nature of the cross-cutting activities being reported means that to a greater or lesser extent a contribution is made to one or more of the priorities listed below;

6.1 Children and Young People in Halton

6.2 Employment, Learning and Skills in Halton

6.3 A Healthy Halton

6.4 A Safer Halton

6.5 Halton's Urban Renewal

6.6 Corporate Effectiveness and Efficient Service Delivery

7.0 RISK ANALYSIS

N/A

8.0 EQUALITY AND DIVERSITY ISSUES

N/A

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

Document	Place of Inspection	Contact Officer
N/A		

QUARTERLY MONITORING REPORT

DIRECTORATE: Health & Community
SERVICE: Culture & Leisure
PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Culture & Leisure Department first quarter period up to 31 December 2008. It describes key developments and progress against 'key' milestones and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 6

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

Proposals for implementing the Governments Free Swim programme for Under 16's and Over 60's have been approved by Executive Board and will be operative from April 2009. There will be no extra cost to the Council.

Tenders have been returned for the new Castlefields Community Centre. They are within budget, and a late spring start on site is anticipated.

A contract has been approved by Executive Board-Sub for the installation of Radio Frequency Implementation Devices for the re-furnished Halton Lea Library. This is an advanced self-service issue system, but has huge advantages in stock management. It frees up staff to spend more time on customer care.

Catalyst Museum have been successful in a European Grant to support its educational programme.

3.0 EMERGING ISSUES

The management of the Registration Service and Bereavement Services will pass to Culture and Leisure in April 2009.

The Culture and Leisure Stakeholder Group have to produce the Outline Business Case for Building Schools for the Future in February/March

2009.

Executive Board will consider options for future cemetery provision in February 2009.

4.0 PROGRESS AGAINST OBJECTIVES / MILESTONES

Total	17		6		1		1
--------------	-----------	---	----------	---	----------	---	----------

Satisfactory progress has been made for most milestones and in one instance it is expected that when the results of local survey information is known in quarter 4 the year end figure will show a satisfactory result. For further details please refer to Appendix 1.

5.0 SERVICE REVIEW

A project team has been convened to consider service provision to Older People following the CPA inspection. There will be a particular emphasis on intergenerational issues.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS

Total	4		2		0		2
--------------	----------	---	----------	---	----------	---	----------

Four key PIs have been reported for this quarter. For further details please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS

Total	0		0		0		0
--------------	----------	---	----------	---	----------	---	----------

No other indicators have been reported this quarter

7.0 PROGRESS AGAINST LPSA TARGETS

Progress against LPSA targets 2 and 5 has been reported

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.

9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS

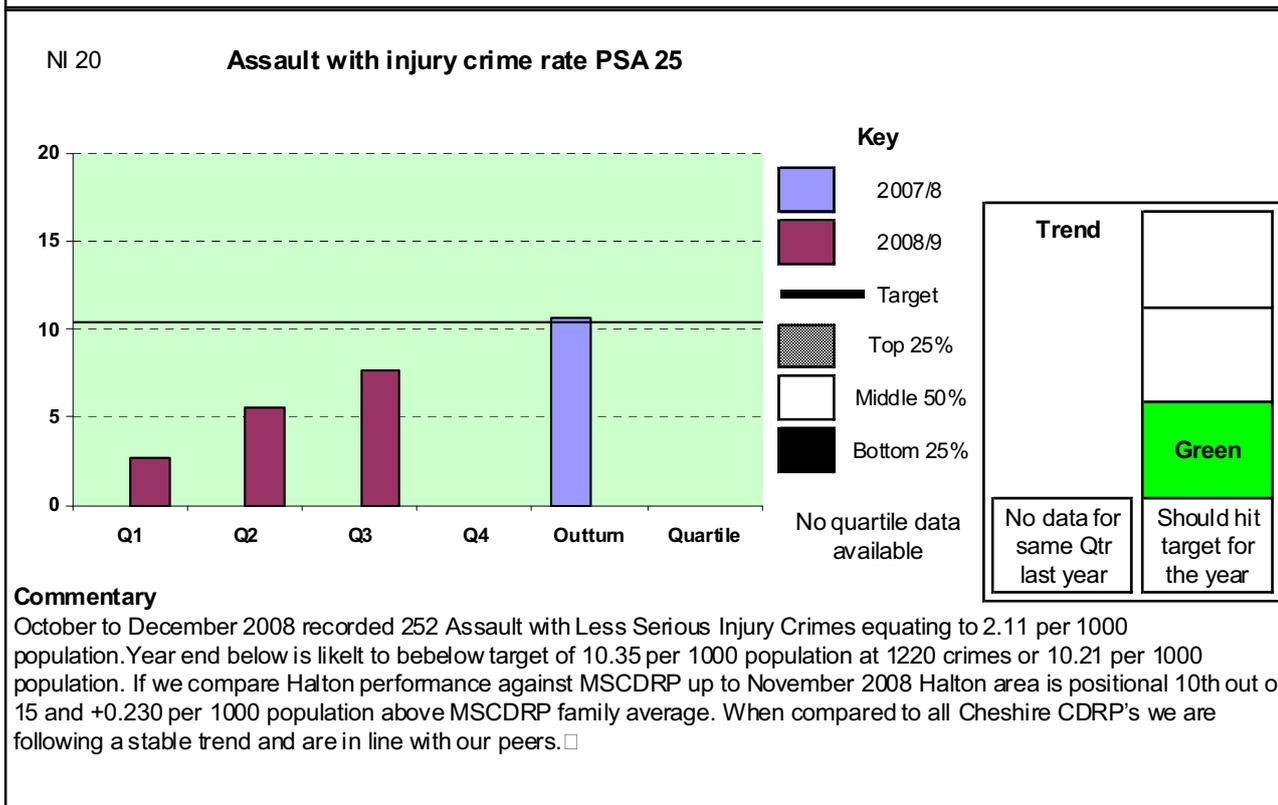
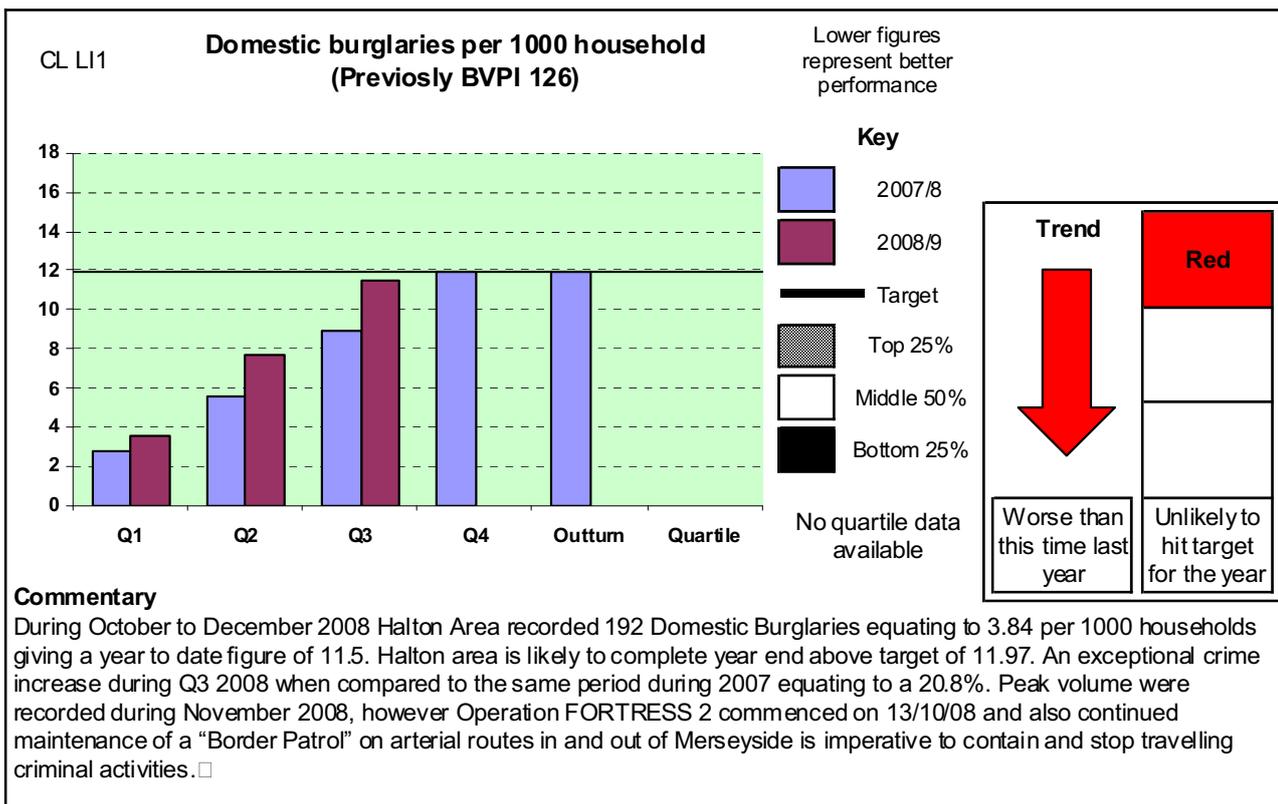
During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.

10.0 APPENDICES

Appendix 1- Progress against Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against Other Performance Indicators
Appendix 4- Progress against LPSA Targets
Appendix 5- Financial Statement
Appendix 6- Explanation of traffic light symbols

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
CL1		Increase number of members in local sports clubs 125 by improving school to club links (Jan08-Dec08). Jan 2009		Active People survey actual results recorded decrease in club membership. Local proxy indicators outturn will be reported in quarter 4.
CL 2	Increase the use of libraries, thereby encouraging literacy skills and quality of life opportunities.	Develop plans for £1.3million upgrade of Halton Lea Library. Community Engagement Plan, Business Plan, Capital Plan to be submitted to Big Lottery, April 2008; work to commence on site Sept 2008. Consultation complete. Date Missing		Phase 1 building work (Ground & 1 st floor) will be complete at the beginning of March with handover week beginning 2 nd March. Phase 2 (2 nd & 3 rd floors) will commence immediately with work on target to be complete by July 09. The first meeting of the Community History Steering Group has been held. Young Persons Steering Group to meet shortly.
		Hold 2 promotional campaigns to increase library membership (Sept08-Feb09). Feb 2009		Membership campaign held during Oct/Nov which resulted in 20% more new members than the equivalent period last year actual numbers 1524. Voices Fun Day at Widnes Library. Wii day at Ditton Library.
CL 3	Develop the arts product in Halton which will in turn improve quality of life, self-esteem and encourage new skills.	Produce Public Arts Strategy for Halton to provide a structure for future investment into Public Art. Sep 2008		Draft produced. Presented to ELS & Urban Renewal PPB. To be ratified by Exec Board in February 2009.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Produce Arts Strategy for Halton which recognises cultures contribution to quality of life, health and economic regeneration. Sep 2008		Draft produced. Presented for comment to ELS PPB. To be adopted by Executive Board in March 2009.
		Obtain Green Flag for 8 sites in the Borough. Sep 2008		Green Flags obtained
		Reduce the number of repeat victims of domestic abuse from the 07/08 baseline. March 2009.		Cheshire Police data for Nov 08 shows 109 repeat victims. Target of 121 unlikely to be met.
		Reduce longest waiting time for alcohol treatment from 16 to 12 weeks. March 2009.		Community Alcohol Team reports waiting list at 12 weeks in quarter 3. On target.



Ref ¹	Description	Actual 2007/8	Target 08/09	Quarter 3	Progress	Commentary
<u>NI 8</u>	% of adult population (16+) participating in sport each week	20.2 (2006)	22.02	18.5		This is a disappointing outcome for Halton indicating a reduction in participation. The survey sample was only 500 compared to 1000 when the survey was conducted in 2006. Local evidence collected through targeted intervention and Leisure Facility usage does not show a reduction but rather an increase. For example there has been over 1% year on year visit across Councils Leisure Facilities and an increase in Club Live membership Sept 07 compared to Sept 08 of 253. Most noticeable increase at KLC due to moving the Gym to a larger room. New facilities have opened i.e. 2 ATPs, Tennis Centre & Athletics track all indicating increase in participation.
<u>NI 17</u>	Perception of Anti Social Behaviour	35%	32%	24.3%		Significant reduction, Anti Social Behaviour strategy fully operative

¹ Key Indicators are identified by an **underlined reference in bold type.**

The following Key Performance Indicators are not being reported this quarter: -

CL L14 % Overall satisfaction of Library Users (Previously BVPI 118c);
Data not yet available from Place Survey

CL L15 % of residents not satisfied with Sport and Leisure;
Data not yet available from Place Survey

NI 9 % of adult population (16+) say they have used their public library service during the last 12 months;
Data not yet available

NI 10 % of adult population (16+) who have visited a museum or gallery at least once in the past 12 months;
Data not yet available

NI 11 % of adult population (16+) that have engaged in the arts at least 3 times in the past 12 months.

NI 30 Re-offending rate of prolific and priority offenders
Data not yet available

NI 33 Arson incidents
Data not yet available

	Indicator	Baseline	Target	Perform 07/08	Perform 08/09 Q3	Traffic light	Commentary
3	The percentage of adults in Halton participating in at least 30 minutes moderate intensity sport and active recreation (including recreational walking) on 3 or more days a week, as measured by Sport England's Active People survey	19.62 (Nov 2006)	20.60 (Nov 2009)	N/A	18.5		This is a disappointing outcome for Halton indicating a reduction in participation. The survey sample was only 500 compared to 1000 when the survey was conducted in 2006. Local evidence collected through targeted intervention and Leisure Facility usage does not show a reduction but rather an increase. For example there has been over 1% year on year visit across Councils Leisure Facilities and an increase in Club Live membership Sept 07 compared to Sept 08 of 253. Most noticeable increase at KLC due to moving the Gym to a larger room. New facilities have opened i.e. 2 ATPs, Tennis Centre & Athletics track all indicating increase in participation.
5	Reducing the harm caused by drug misuse: 1. The number of individuals in Halton who are in contact with structured drug treatment services.	604 (2004/5)	790 (2008/9)	864	678		Figures provided by National Drug Treatment Monitoring System in November 2008.

	Indicator	Baseline	Target	Perform 07/08	Perform 08/09 Q3	Traffic light	Commentary
	2. The percentage of individuals in Halton starting treatment who are retained in treatment for over 12 weeks.	80% (2004/5)	88% (2008/9)	86%	72%		NDTMS Nov Data

Cultural & Leisure Services

Revenue Budget as at 31st December 2008

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<u>Expenditure</u>					
Employees	4,316	3,209	3,203	6	3,203
Grounds Maintenance	2,727	0	0	0	0
Premises Support	794	0	0	0	0
Other Premises	638	433	452	(19)	656
Book Fund	261	174	168	6	169
Hired & Contracted	576	374	383	(9)	458
Promotions	151	114	105	9	169
Other Supplies & Serv.	1,683	1,016	1,015	1	1,277
Transport	56	42	39	3	39
Leisure Mgt. Contract	1,340	894	896	(2)	896
Grants	609	525	523	2	523
Other Agency	119	48	50	(2)	50
Asset Charges	1,720	0	0	0	0
Support Services	1,837	0	0	0	0
Total Expenditure	16,827	6,829	6,834	(5)	7,440
<u>Income</u>					
Sales	-116	-87	-87	0	-87
Fees & Charges	-581	-473	-486	13	-486
Rents	-18	-13	-17	4	-17
Support Recharges	-1,067	0	0	0	0
Grant Funding	-399	-129	-125	(4)	-125
Reimbursements	-2,182	-1,953	-1,955	2	-1,955
Total Income	-4,363	-2,655	-2,670	15	-2,670
Net Expenditure	12,464	4,174	4,164	10	4,770

Comments on the above figures:

In overall terms revenue spending to the end of quarter 3 is below the budget profile.

The "Other Premises Costs" budget heading is currently showing expenditure £19,000 below the budget profile, and expenditure on energy costs will need careful monitoring. In particular, expenditure on gas and electricity costs are anticipated to be significantly higher in the later stages of the year, partly as a result in an increase in the contract prices, and partly as a result of seasonal trends. Remedial action may be needed to ensure a balanced budget is achieved. It should be noted that expenditure on utility costs were £40,000 above budget in the previous financial year.

The overachievement of fees and charges income is primarily related to the Brindley Arts Centre. Income is above target for the first three quarters, although it cannot be assumed that a similar trend will continue for the remainder of the year. However, comparison with the previous year's income profile suggests a favourable outcome.

At this stage it is anticipated that overall revenue spending will be in line with the Departmental budget by the end of the financial year.

Cultural & Leisure Services
Capital Projects as at 31st December 2008

	2008/09 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
<u>Show Pitches</u>	27	0	7	20
<u>Improvements To Pavilions/Changing Facilities</u>	30	0	0	30
<u>Skate Park</u>	50	0	0	50
<u>Halton Lea Library Refurbishment</u>	1,140	612	269	871
<u>Multi Use Games Areas</u>	60	0	0	60
<u>Electronic Access Bollards - Parks</u>	72	0	0	72
<u>Lewis Carrol HLB</u>	50	0	0	50
<u>Runcorn Town Hall Park</u>	50	0	9	41
<u>Improvements To Allotments</u>	65	35	12	53
	1,544	647	297	1,247

Cultural & Leisure Services

WNF, External or Grant Funded Items as at 31st December 2008

	Annual Revised Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000	Actual Including Committed Items £'000
<u>Priority 1: Healthy Halton</u>					
Sports Partnership	60	45	30	15	41
Health & Physical Activity	39	29	29	0	31
In Pursuit Of Sport	72	54	0	54	0
Enhanced Sports	75	56	8	48	9
Sub Total	246	184	67	117	81
<u>Priority 3: Children & Young People</u>					
Vikings In The Community	50	37	25	12	25
Sub Total	50	37	25	12	25

<u>Priority 4: Employment Learning & Skills</u>					
Citizen's Advice Bureau	68	51	36	15	36
Sub Total	68	51	36	15	36
<u>Priority 5: Safer Halton</u>					
Youth Splash	171	128	103	25	126
Blue Lamp	485	364	121	242	121
Alcohol Harm Reduction	42	31	18	13	24
Domestic Violence	100	75	45	30	68
Increased Drug Treatment	26	20	20	0	26
Prolific & Persistent Offenders	37	28	9	19	9
Positive Futures	25	19	19	0	19
Sub Total	886	665	335	329	393
	1,250	937	463	473	535

Comments on the above figures:

Regular monitoring reports are sent to the Local Strategic Partnership (LSP) in respect of all LSP projects and any areas of concern are dealt with throughout the year by the LSP support team and individual project managers. Some variances against the budget to date are expected, as the LSP have deliberately over-programmed in order to ensure that the full allocation of Working Neighbourhoods Fund grant is spent during the year.

The traffic light symbols are used in the following manner:

	<u>Objective</u>	<u>Performance Indicator</u>
<u>Green</u>	 <p>Indicates that the <u>objective</u> is <u>on course to be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target is on course to be achieved</u>.</p>
<u>Amber</u>	 <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p>
<u>Red</u>	 <p>Indicates that it is <u>highly likely or certain that the objective</u> will not be achieved within the appropriate timeframe.</p>	<p>Indicates that the <u>target</u> will not be achieved unless there is an intervention or remedial action taken.</p>

QUARTERLY MONITORING REPORT

DIRECTORATE: Environment

SERVICE: Environmental & Regulatory

PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Environment & Regulatory Services Department third quarter period up to 31 December 2008. It describes key developments and progress against key objectives and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 5.

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

PLANNING

Planning Policy

The Annual Monitoring Report that reports on LDF (Local Development Framework) progress, policy success and other performance and relevant indicators was submitted to Government Office North West on 31 Dec 08.

The Strategic Housing Land Availability Assessment (SHLAA) was placed on public consultation between 10th November and 22nd December 2008.

The Planning for Risk SPD was approved by the Executive Board on 18th December and will be placed on public consultation between 9th January and 20th February 2009.

The Executive Board approved the Council's response to the Joint Merseyside and Halton Waste Development Plan Document that is on consultation from 17th November until 16th January 2009.

Development Management

Development management Summary Stats for Q3:

Applications Received 157

Applications Decided 122

Applications on hand (undecided) 99

There are certain applications (such as tree preservation orders) that are not counted in the statutory CLG speed of processing statistics (NI 157). This accounts for the difference between the figure reported above and the NI157 total.

Summary of major applications received (but not necessarily decided) over the last Quarter.:

These applications are those that result in the biggest changes to the built infrastructure of the Borough. More information on any application can be found on the online planning system <http://www.halton.gov.uk/planningapps>.

Case No: 08/00557/REM

Applicants Name: CDP Ltd, Huddersfield Road Elland West Yorks HX5 9BW
Details of proposal: Reserved matters application (with all matters for consideration) for a B1 Office Park with car parking, lighting and ancillary development at Land To The North West Of Junction Between Chester Road And Red Brow Lane Preston Brook Runcorn Cheshire
Status: Application Permitted

Case No: 08/00615/HBCFUL

Applicants Address: Halton Bororugh Council Rutland House Halton Lea Runcorn Cheshire WA7 2GW
Details of proposal: Proposed creation of new junior play area adjacent to existing infant play area at Runcorn Town Hall Heath Road Runcorn Cheshire WA7 5TD
Status: Pending Consideration Date Received 15 December 2008

Case No: 09/00020/FUL

Applicants Name: Euro Garages Ltd, Euro House Blackburn Road Darwen Lancs BB3 1QJ
Details of proposal: Proposed new petrol filling station, sales building, canopy, pump islands, underground storage tanks, A.T.M, car wash facility, A/C units, floodlights and parking at Plot 2 The Bridge Retail Park Daresbury Expressway Runcorn WA7 5AQ
Status: Pending Consideration Date Received 17 December 2008

Landscape Services Division

By the end of Quarter 3 the Landscape Services Division restructure, with the exception of some job title changes for some front line staff, had been completed. The operational arm of the Division now has three distinct yet inter-related sections that are able to provide a clear focus for service delivery. The three sections are the External Contract, Parks and Streetscene.

Landscape Services Division - Parks Section

The Landscape Services Divisions, Parks Section came into being in October 2008. A Parks Manager was appointed in September and front line staff for the

newly created section were recruited throughout that month. Parks staff now work to a seven day rota which provides cover in the main parks during weekends when they are at their busiest.

3.0 EMERGING ISSUES

Waste Contract Procurement

The Waste Management and Recycling Contract (WMRC) procurement entered its final stage during this quarter. Services to be provided for Halton under this contract include reception, sorting and processing of kerbside materials for recycling, green waste composting and the management of Household Waste Recycling Centres. A call for final tenders will take place in January 2009 and the new contractual arrangements are anticipated to be in place in April/May 2009.

The Resource Recovery Contract (RRC), which will deal with treatment of residual waste, is progressing towards the submission of detailed solutions by the end of March 2009.

Waste Management Strategy Review

Halton is committed to carrying out a full review of its Waste Management Strategy in 2010, which will include a strategic environmental assessment (SEA) under the SEA Directive. The option of a Joint Merseyside and Halton review and strategy or a separate review for Halton with separate strategy retained is currently being explored. A decision based on recommendations will be made in early 2009, which consultants commissioned to support the review.

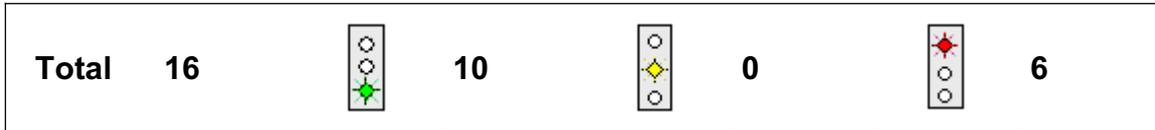
Planning Policy Making

Work is underway to address the Mersey Gateway project in a land use context. This will be done via Runcorn Old Town and South Widnes Supplementary Planning Documents.

The Partial Review of Regional Spatial Strategy is currently addressing Gypsie and Traveller pitch provision and also the needs of Travelling Show People in the North West.

The emerging Single Regional Strategy is gathering momentum. This document brings together Regional Spatial Strategy, Regional Economic Strategy and the Regional Housing Strategy. An internal working group led by Wesley Rouke has been set up to co-ordinate responses to the consultation event on the key Issues and Principles to be addressed.

4.0 PROGRESS AGAINST MILESTONES/OBJECTIVES

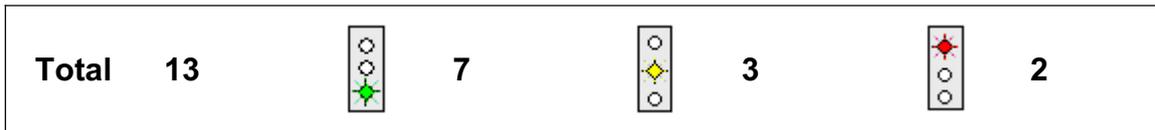


No "Other" objectives/milestones have been reported by exception this quarter. Of the "Key" milestones 10 have been awarded a green traffic light and 6 a red. For further details please refer to Appendix 1.

5.0 SERVICE REVIEW

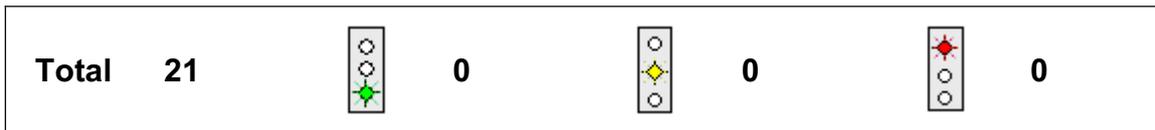
Nothing to report this quarter.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



All "Key" indicators have been reported this quarter with the exception of NI 170 (Previously developed land that has been vacant or derelict for more than 5 years). For further details please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS



No "other" indicators have been reported by exception this quarter.

7.0 PROGRESS AGAINST LPSA TARGETS

For details against progress towards LPSA targets, please refer to Appendix 3.

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have

associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.

9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS

During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.

10.0 APPENDICES

Appendix 1- Progress against Key Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against LPSA targets
Appendix 4- Financial Statement
Appendix 5- Explanation of traffic light symbols

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
EAR 1	Continue Borough-wide Playground Refurbishment Project to ensure compliance with national standard.	Establish funding and agree 2 playground refurbishments (which will take place in the financial year 08/09). Jun 2008		Funding has been secured and work has started at Hale Park. Funding has been secured and work will start in February 2009 at Spike Island and Runcorn Town Hall.
EAR 2	Continue to improve Parks, Sports Grounds, Open Spaces and Local Nature Reserves (LNR's).	Secure 8 Green Flag Awards (1. Hough Green Park, 2. Pickerings Pasture LNR, 3. Phoenix Park, 4. Rock Park, 5. Runcorn Hill Park & LNR, 6. Victoria Park, 7. Victoria Promenade, 8. Wigg Island Community Park). Jul 2008		Ten Green Flag awards were secured in 2008.
		Secure funding, from the National Lottery Fund, for Runcorn Hill Park & LNR restoration. Jun 2008		Project has been progressed to stage 1.
EAR 3	To prepare and adopt a local development framework (LDF) and to review the LDF on a regular basis ensuring that an up to date development plan is available (statutory requirement). To achieve this by producing the following targets:-	Adoption of the Planning for Risk SPD. (This document decides how new developments, which could create significant potential off site accidental risks, should be balanced against the benefits they will bring). Apr 2008		Staff shortages in the Local Development Framework Team have delayed adoption. The Planning for Risk document was approved for consultation at the Executive Board of 18th December and has been placed on public consultation 9th January to 20th February 2009. Adoption is planned for September 2009.
		Adoption of the Core Strategy. (The Core Strategy will set out a vision, spatial objectives and		Vacancies and secondments mean progress on the Core Strategy is proceeding slower

APPENDIX ONE - PROGRESS AGAINST OBJECTIVES/MILESTONES
Environmental & Regulatory

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		core policies for the future development of the Borough to 2021). Jan 2009		than originally planned. The emerging Local Development Scheme (LDS) 2009 indicates publication of Core Strategy Preferred Options for public consultation in September 2009, with adoption in October 2011. The Milestone opposite, taken from the LDS 2007, refers to the publication of a Core Strategy Preferred Options document by Jan 2009.
		Adoption of the Southern Widnes Regeneration Area SPD. (This document provides the policies and proposals for the comprehensive development/redevelopment of the Southern Widnes area). Mar 2009		Adoption is now going to be September / October 2009 in the emerging Local Development Scheme 2009. The delay has been due to the need to consider options and traffic routes for the Silver Jubilee Bridge and new Mersey Gateway.
EAR 4	Implementation of actions to meet the objectives of the Council's Waste Management Strategy	Extension to kerbside multi-material recycling service. (The new scheme will see the existing paper collection scheme, in designated areas, increased from four-weekly to fortnightly collections to include cardboard, plastic bottles, cans, glass bottles and jars). By no later than Sep 2008		The scheme was extended to a further 20,000 properties in August 2008.

**APPENDIX ONE - PROGRESS AGAINST OBJECTIVES/MILESTONES
Environmental & Regulatory**

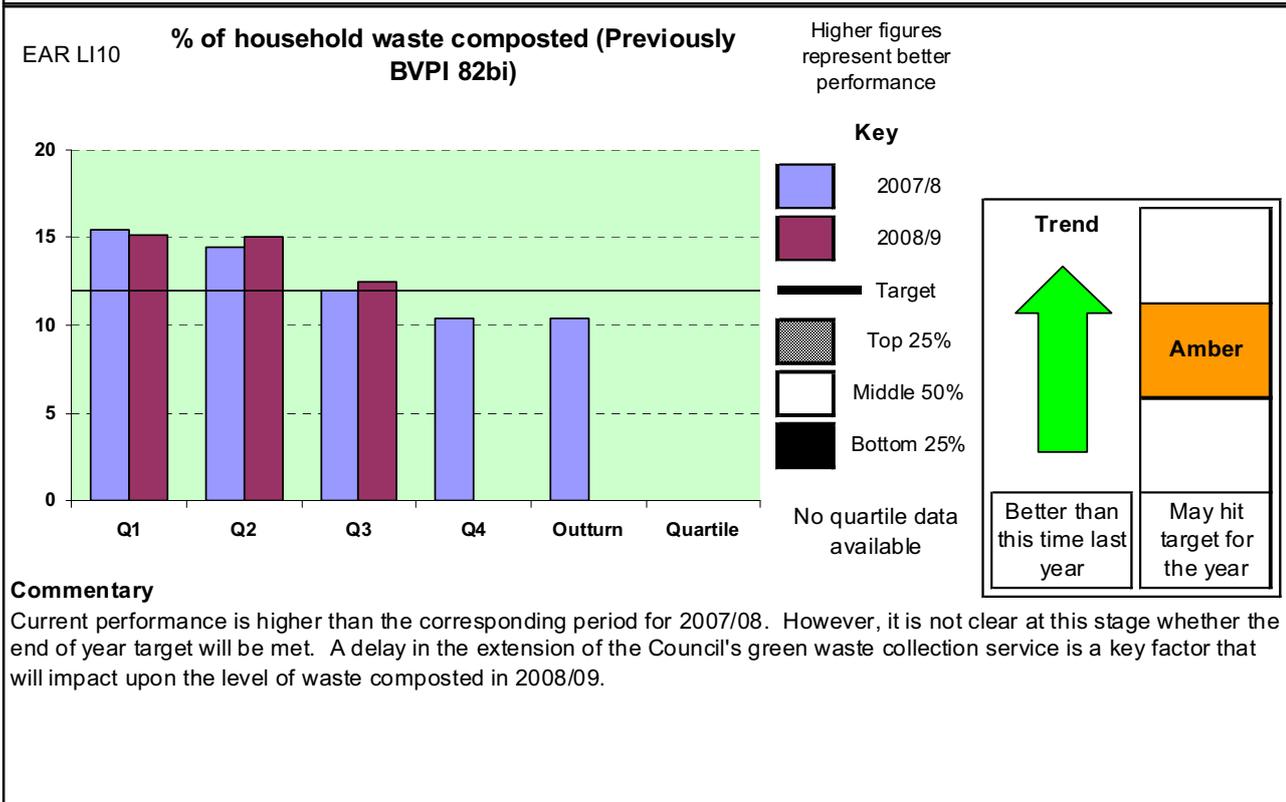
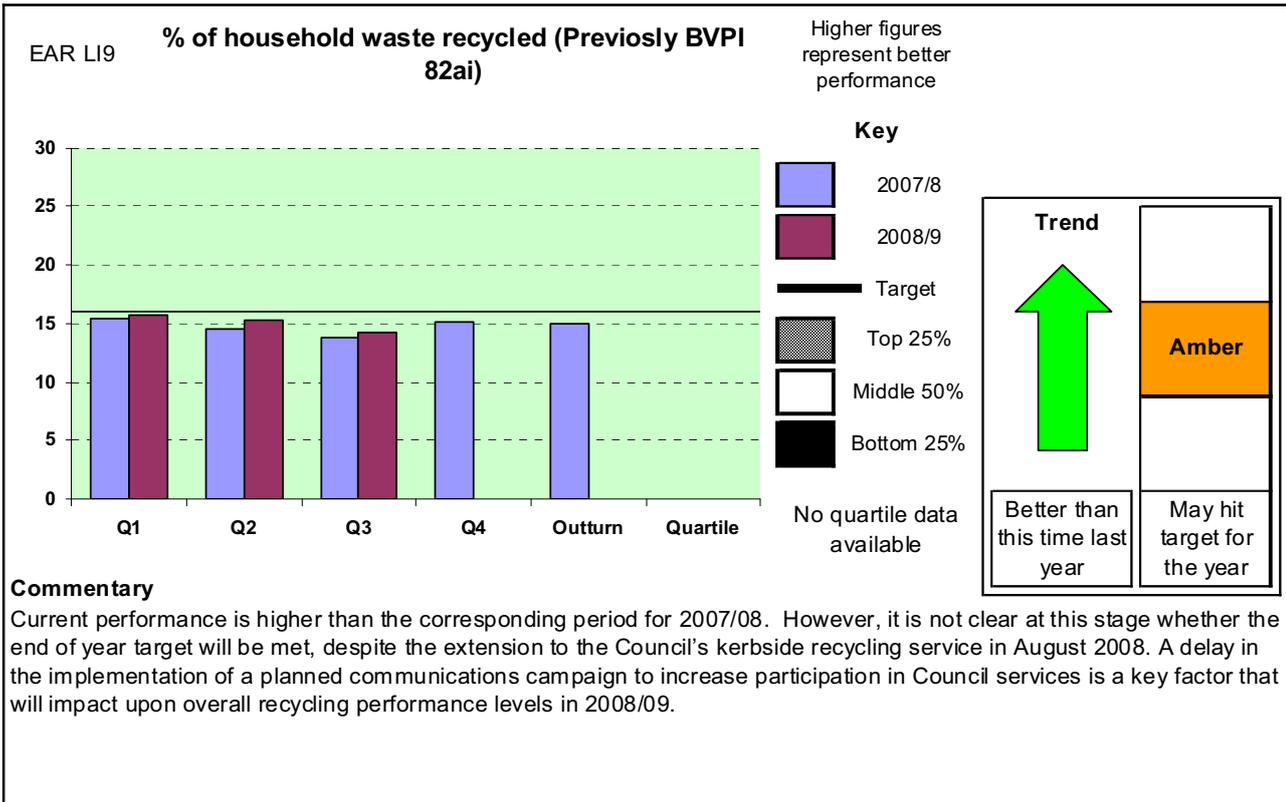
Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Extension to kerbside green waste collection service. (The extension will cover an additional 3000 homes). Jun 2008		As reported in Q2 there has been a delay in the extension of this service. The scheme will now be extended to approximately 5,500 more households in February 2009.
		Extension to the network of neighbourhood recycling 'Bring Sites'. (These are sites where residents can bring materials to be recycled e.g. glass, paper, but no shoes or light bulbs. An additional two sites will be implemented). Oct 2008		This work is on-going and targets will be met.
		Development and delivery of a co-ordinated Environmental Education Campaign. (This will promote environmental stewardship to residents and businesses). Oct 2008		Work to deliver environmental education initiatives and increase awareness of waste issues is continuing through a number of work streams. This includes targeted campaigns relating to litter, dog fouling and environmental crime delivered through co-ordinated projects by officers across the Environmental & Regulatory Services Department, and consultants have now been appointed to deliver a comprehensive communications campaign to change public perception and

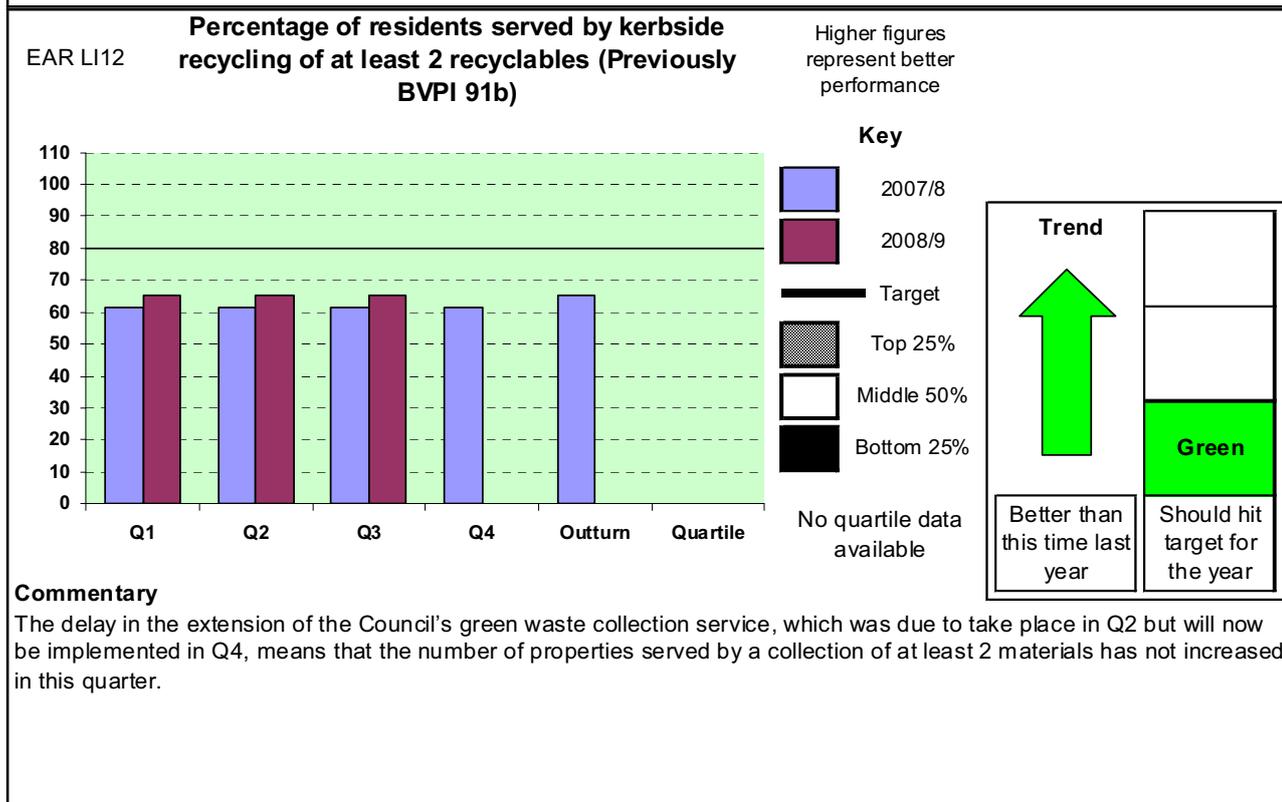
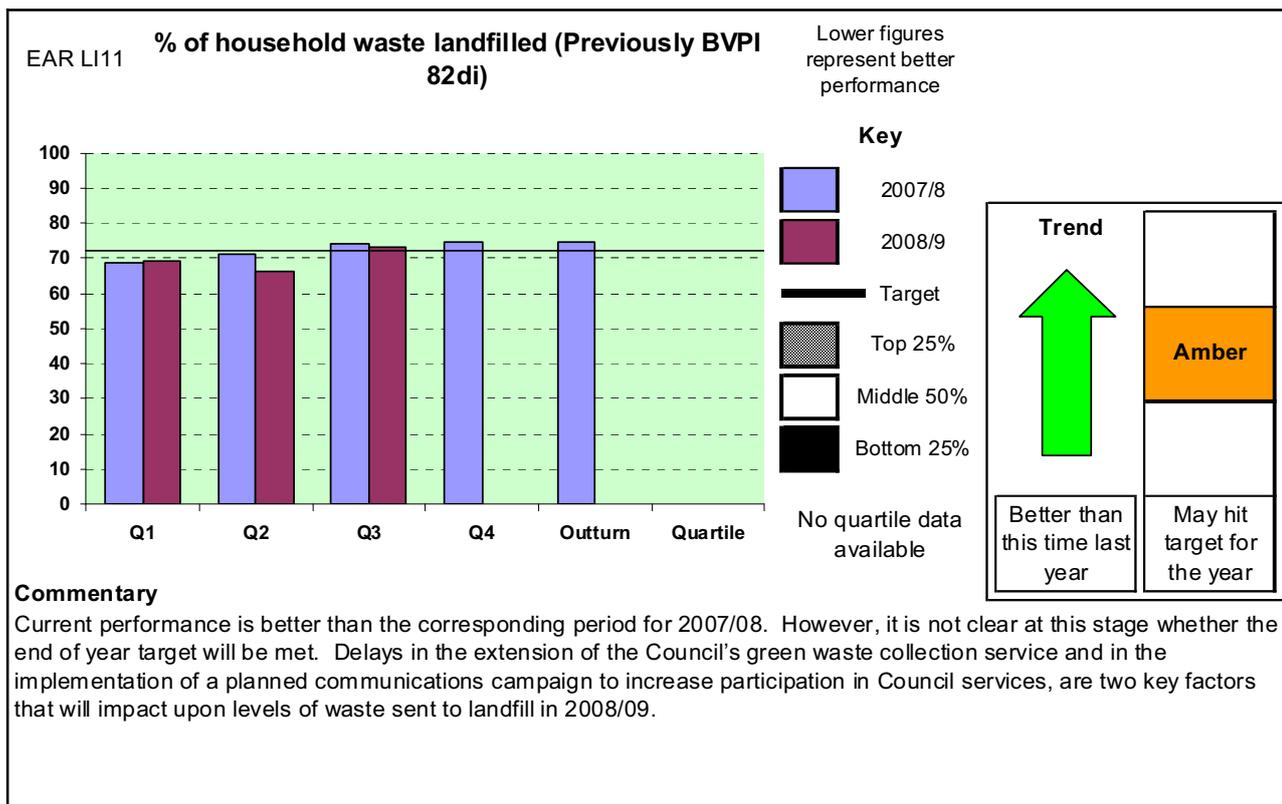
**APPENDIX ONE - PROGRESS AGAINST OBJECTIVES/MILESTONES
Environmental & Regulatory**

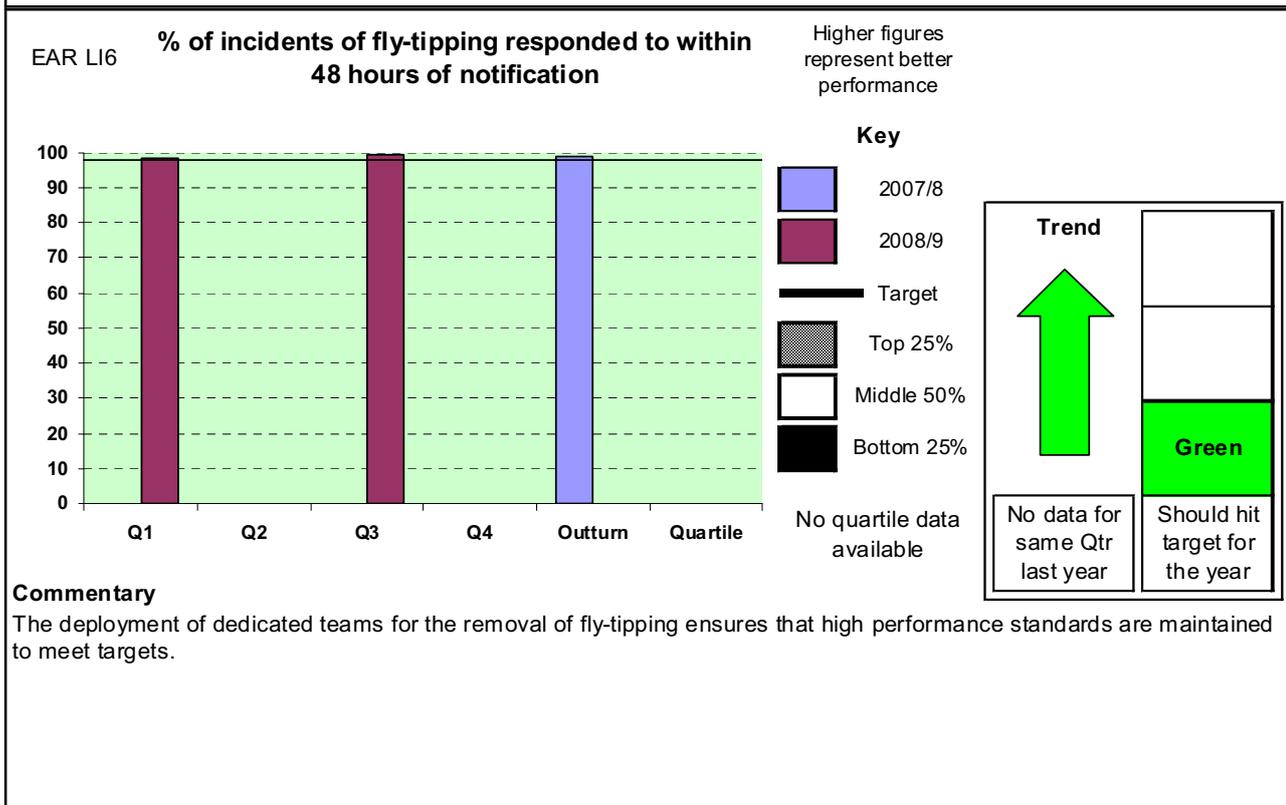
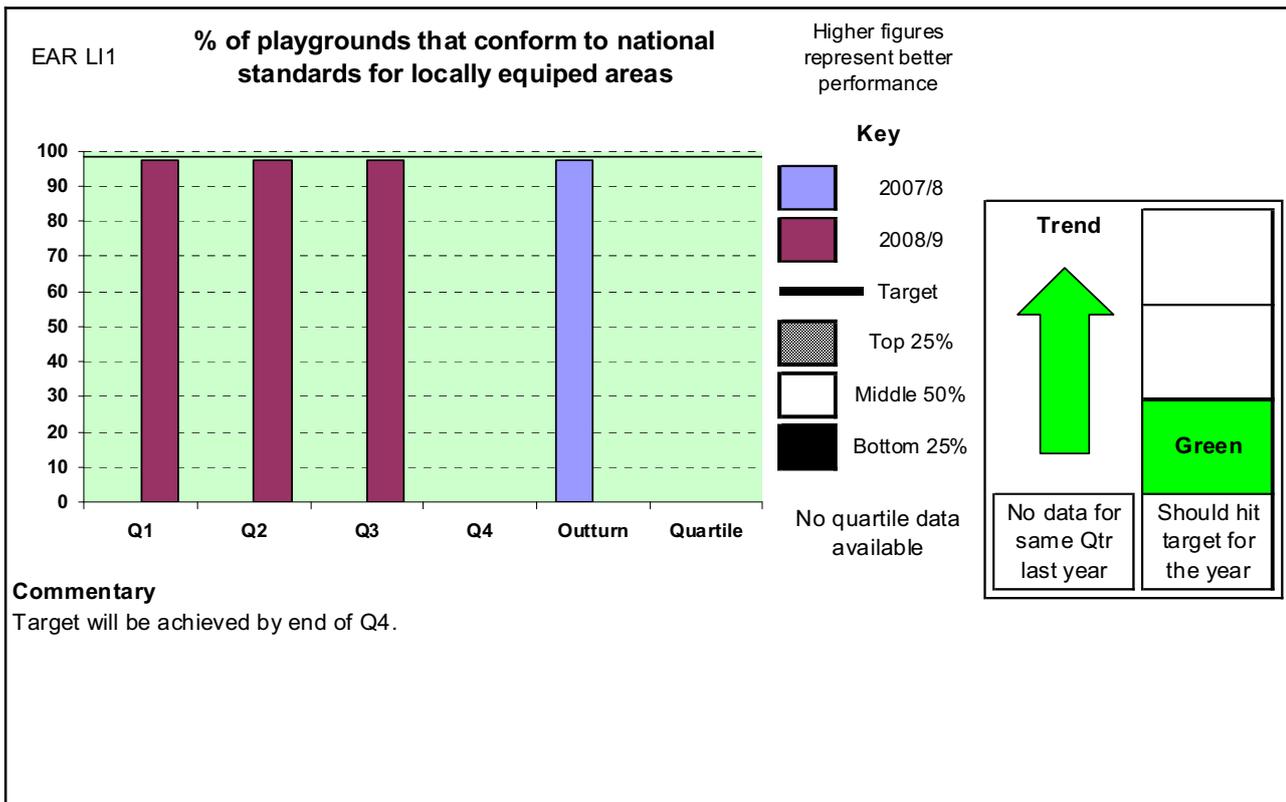
Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
				behaviour relating to waste and recycling.
		Extension to wheeled bin kerbside paper recycling collection service (the extension will provide blue bins to all suitable properties) by no later than Mar 2009		A further 5,000 properties will be delivered a blue wheeled bin for the recycling of paper in March 2009.
		Introduction of pilot kerbside battery recycling collection scheme. By no later than Oct 2008		This target has not been met. Officers are currently considering how to deliver the scheme at a future point.
		Develop a Waste Prevention Strategy Sep 2008		A draft strategy has been developed, however, there has been a delay in it's publication, which is now anticipated to be in April 2009.
EAR 5	To procure waste management facilities/services to meet the requirements of the Council's Municipal Waste Management Strategy.	Commencement of new Waste Management and Recycling Contract. (This contract will allow economies of scale to be derived in waste transfer, recycling and household waste sites as Halton joins in joint procurement with the other Merseyside Authorities). Oct 2008		As reported in Q2 there has been a delay in the procurement of these contracts. The slippage in timetable was a consequence of the robust and systematic evaluation of final tender submissions to ensure that the best value solution is achieved.
EAR 6	To develop and publish an integrated Environmental Nuisance Prevention and Enforcement Strategy. (This	Develop a Strategy in consultation with relevant HBC officers and external agencies and other stakeholders. Jan		Work is continuing with the development of a draft strategy.

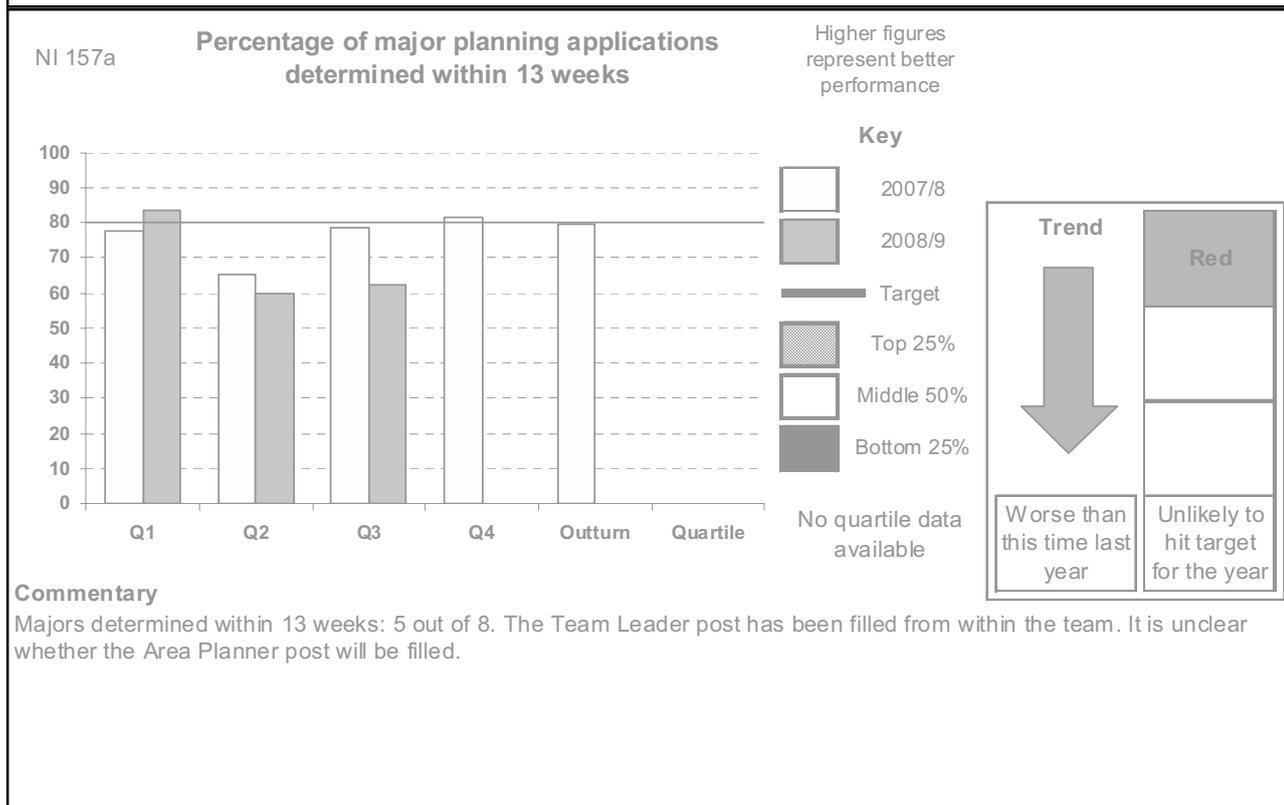
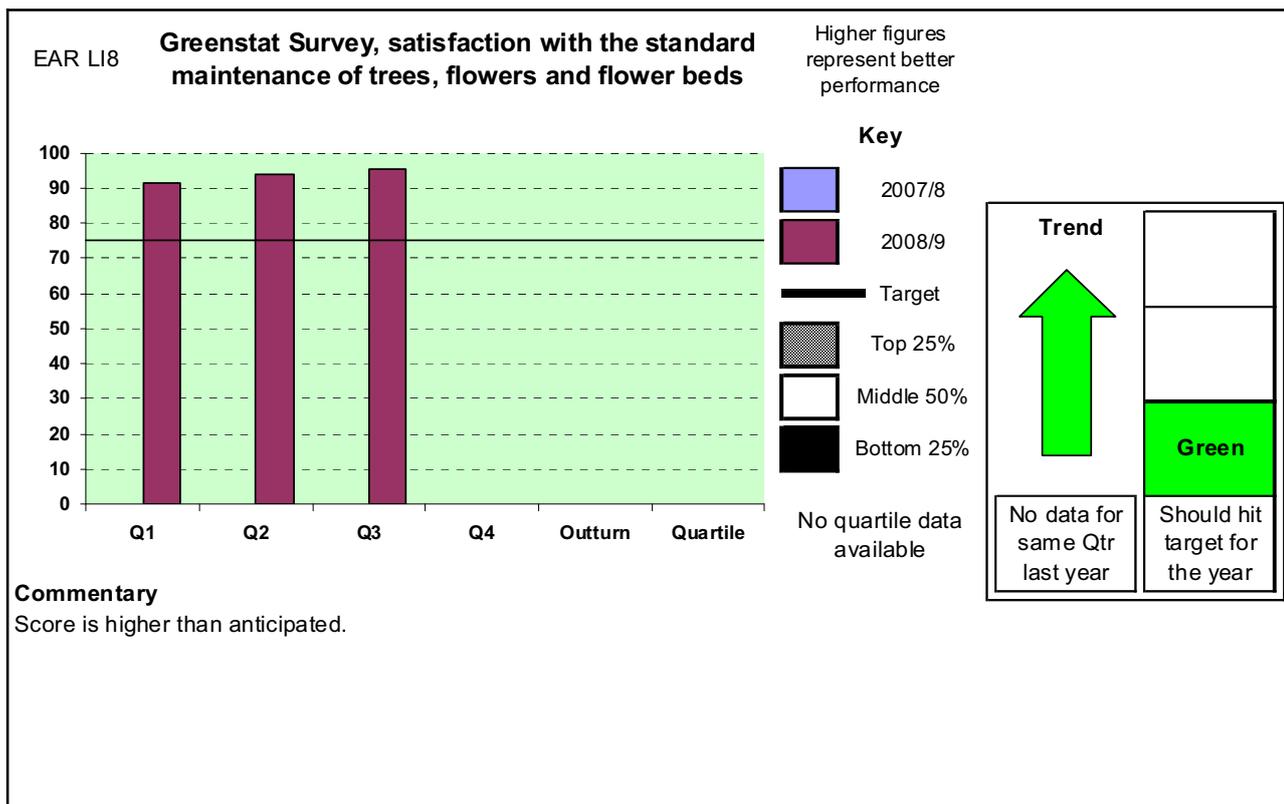
APPENDIX ONE - PROGRESS AGAINST OBJECTIVES/MILESTONES
Environmental & Regulatory

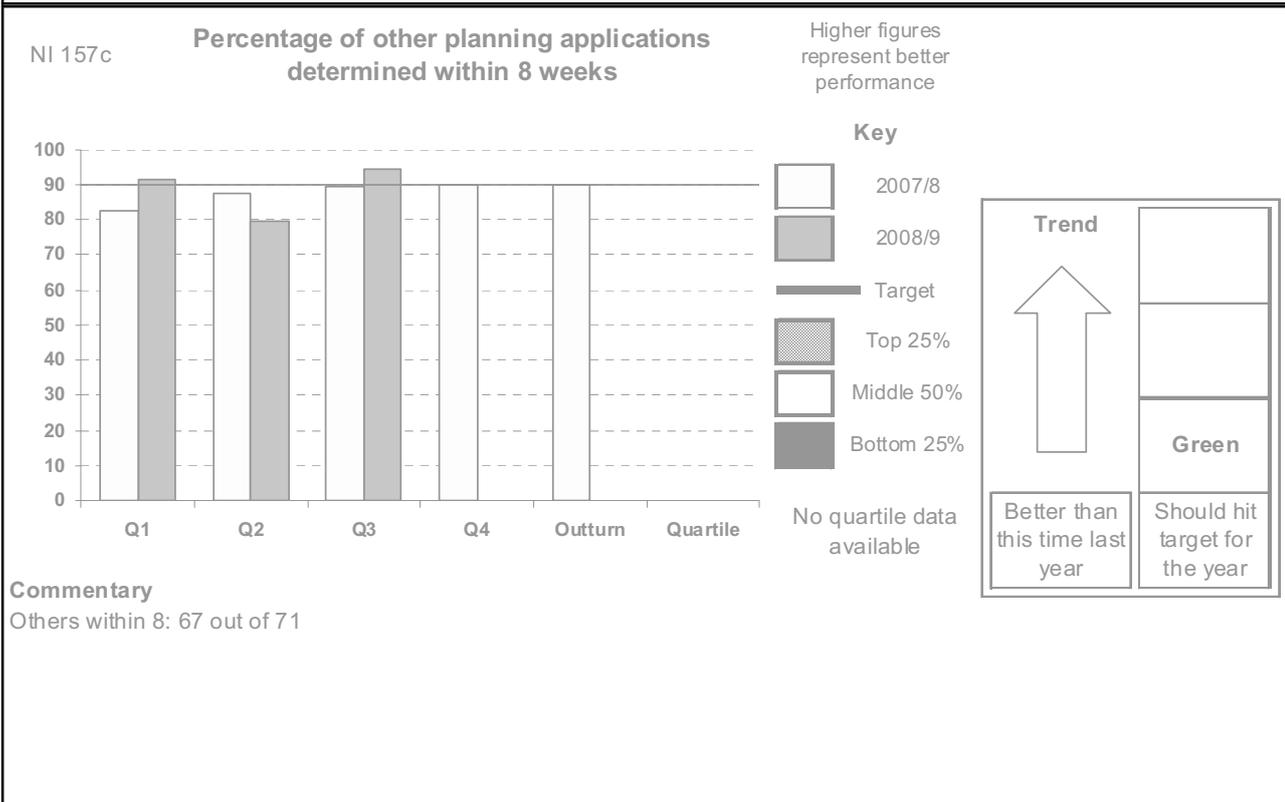
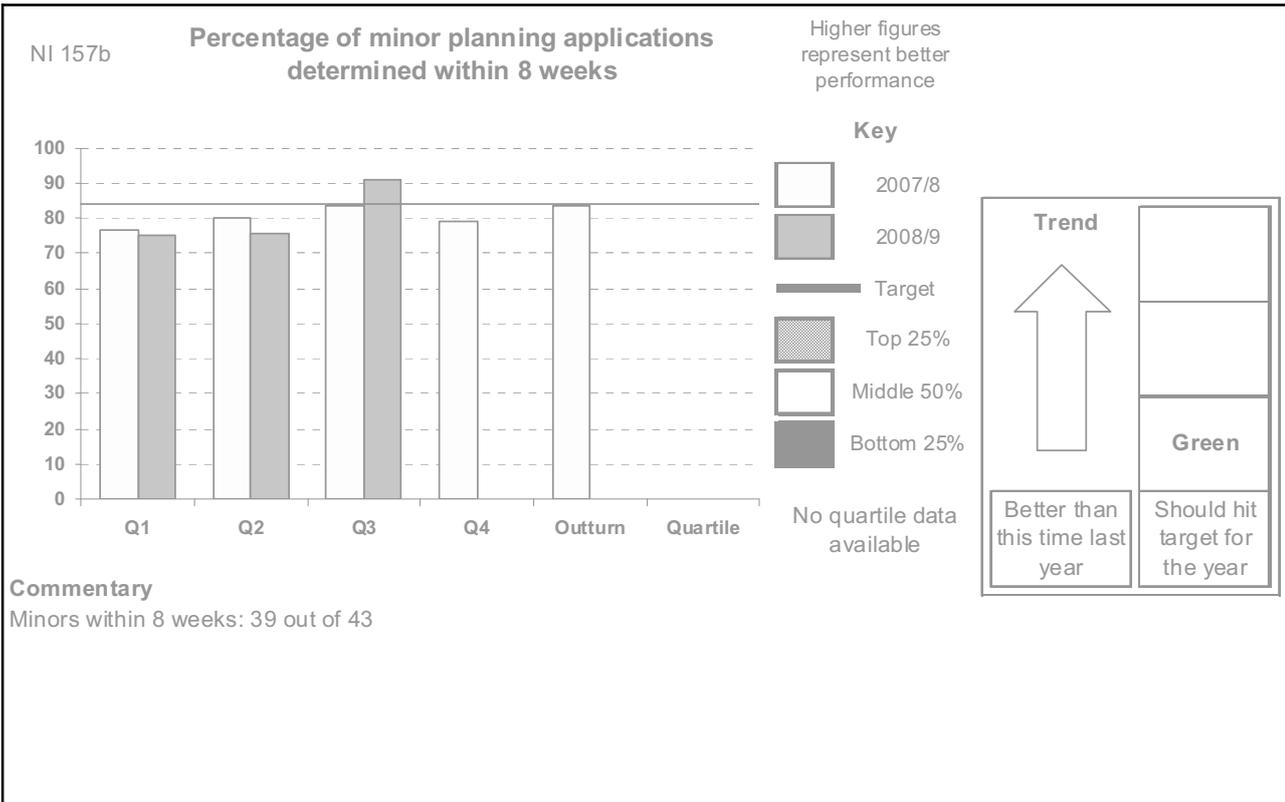
Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
	strategy will allow a co-ordinated response from the Service to reported nuisances and their remedy. A key aim is the attendance of one officer to deal with all nuisance issues on site).	2009		
EAR 7	Carry out local Streetscene environmental improvements. (Street Scene is part of the Council's Environment Directorate that incorporates a number of services that have an important impact on the "street" and public open spaces in terms of their appearance	Undertake 20 small scale environmental improvements. Will include items such as installation of new street furniture, repair of existing street furniture and improvements to soft landscape. Dec 2008.		Twenty small scale environmental improvements were delivered.

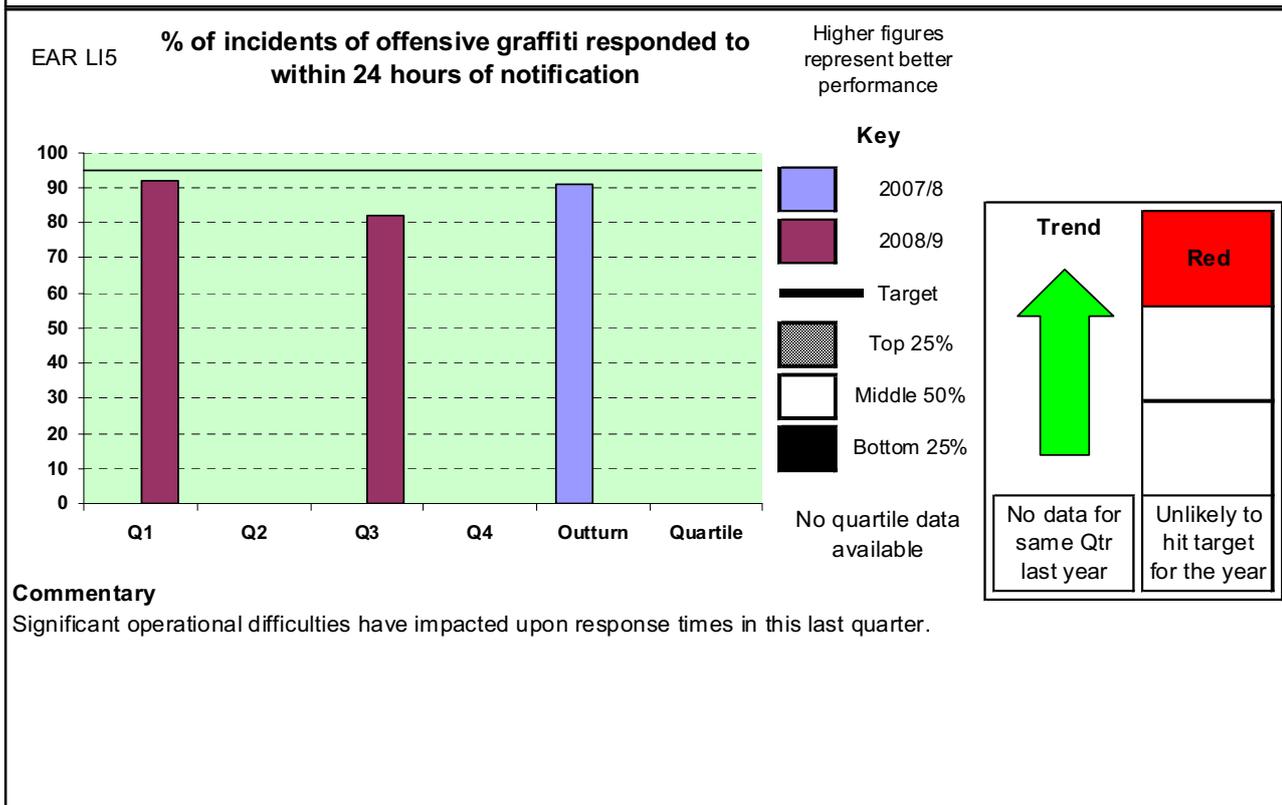
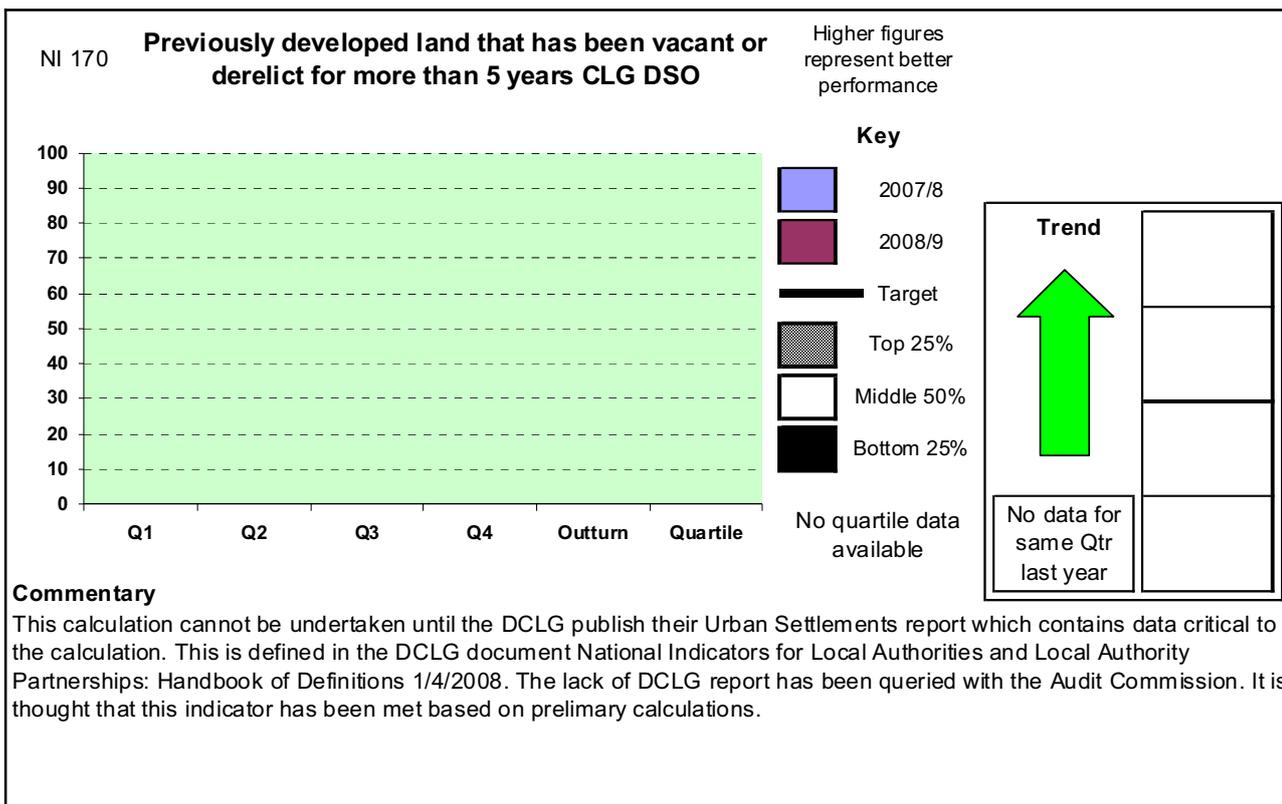












LPSA Ref.	Indicator	Baseline	Target	Perform 07/08	Perform. 08/09 Q3	Traffic light	Commentary
7	Improving health and well-being: The number of people reporting to the NHS stop smoking services who had set a quit date and who are still not smoking at the four weeks review (during the year 1 April to 31 March)	850 (2005/6)	2000 (2008/9)	1119	N/a	N/a	Data not yet available for Q3.

ENVIRONMENTAL & REGULATORY SERVICES DEPARTMENT

PLANNING DIVISION

Revenue Budget as at 31st December 2008

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Expenditure					
Employees	1,043	785	701	84	706
Premises Support	80	0	0	0	0
Hired & Contracted Svcs	72	58	36	22	39
Unitary Development Plan	13	9	1	8	1
Supplies & Services	106	79	79	0	118
Transport	17	13	7	6	7
Central Support Services	241	0	0	0	0
Departmental Support Services	237	0	0	0	0
Total Expenditure	1,809	944	824	120	871
Income					
Planning Fees	-851	-596	-473	(123)	-473
Support Services	-470	0	0	0	0
Housing & Planning Delivery Grant	-197	-197	-253	56	-253
Total Income	-1,518	-793	-726	(67)	-726
Net Expenditure	291	151	98	53	145

Comments on the above figures:

In overall terms revenue spending at the end of quarter 3 is below budget profile.

With regards to expenditure, employees is below budget to date due to staff vacancies within the department.

In terms of income, an estimated budget of £197,000 has been identified against the Housing & Planning Delivery grant. However, the actual amount received is £252k. With regards to planning fees, income received to date is below budget to date. This is due to a slow down in the development industry. It is possible that the variance between budget to date and actual income received will be greater by the end of the financial year.

ENVIRONMENTAL HEALTH & BUILDING CONTROL DIVISION

Revenue Budget as at 31st December 2008

	Annual Revised Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000	Actual Including Committed Items £'000
Expenditure					
Employees	1,651	1,242	1,201	41	1,201
Premises Support	116	0	0	0	0
Other Premises	8	8	1	7	1
Supplies & Services	230	171	148	23	171
Transport	68	58	51	7	51
Central Support Services	371	0	0	0	0
Departmental Support Services	269	0	0	0	0
Agency Related	15	15	18	(3)	18
Asset Charges	5	0	0	0	0
Total Expenditure	2,733	1,494	1,419	75	1,442
Income					
Sales	-44	-44	-41	(3)	-41
Building Control Fees	-361	-271	-186	(85)	-186
Pest Control	-65	-49	-46	(3)	-46
Other Fees & Charges	-12	-9	-6	(3)	-6
Grant Funding	-43	-36	-36	0	-36
Reimbursements	-12	-12	-7	(5)	-7
Total Income	-537	-421	-322	(99)	-322
Net Expenditure	2,196	1,073	1,097	(24)	1,120

Comments on the above figures:

In overall terms, revenue net expenditure at the end of quarter 3 is above budget profile.

With regards to expenditure, staffing is below budget to date due to a combination of vacancies and staff on maternity leave within the Environmental Health section.

Although supplies and services appears to be below budget to date this is not the case when the commitments are taken into account.

With regards to income, Building Control fees are less than budget to date as a result of increased competition from the private sector and the current economic climate.

This item underachieved income by £68k last financial year and is currently underachieving by £99k this financial year. It is anticipated that this will continue and hence will not meet its budget target at the end of the financial year. This budget will be monitored closely in the final quarter of the year.

At this stage it appears the only significant issue is the low Building Control income.

ENVIRONMENTAL HEALTH & BUILDING CONTROL DIVISION

Capital Projects as at 31st December 2008

	2008/09 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
Flood Drainage Mitigation & Improvement	50	17	17	33
Contaminated Land Stenhills Quarry	44	28	28	16
Needham Close	66	0	0	66
Total Capital Expenditure	160	45	45	115

Landscape Services Division
2008/2009.

Revenue Budget as at 31st December 2008.

	Annual Revised Budget	Budget To Date	Actual Spend	Variance (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<u>Expenditure</u>					
Employees	3,295	2,480	2,383	97	2,383
Landscape Maintenance	271	206	134	72	147
Office Accommodation	112	0	0	0	0
Other Premises Costs	32	24	21	3	21
Supplies and Services	187	140	118	22	129
Hired & Contracted Services	177	136	135	1	137
Tipping	74	56	54	2	54
Grants To Voluntary Organisations	18	14	14	0	14
Transport	730	544	598	(54)	598
Internal Support Costs	534	0	0	0	0
Central Support Costs	126	0	0	0	0
Asset Charges	101	0	0	0	0
Total Expenditure	5,657	3,600	3,457	143	3,483
<u>Income</u>					
Sales	-33	-12	-5	(7)	-5
Miscellaneous Fees & Charges	-171	-129	-207	78	-207
Rents	-15	-11	-9	(2)	-9
Grounds Maintenance Recharge	-3,083	0	0	0	0
Support Service Income	-239	0	0	0	0
Reimbursement & Other Grants	-462	-347	-346	(1)	-346
School's SLA	-156	-117	-155	38	-155
Non Revenue	-100	-75	-81	6	-81
Total Income	-4,259	-691	-803	112	-803
Net Expenditure	1,398	2,909	2,654	255	2,680

Comments

Overall the service is operating better than anticipated. The under-spend on employees is a result in delays in filling vacant posts. The under-spend on landscape maintenance is a result of delays in implementing projects.

Waste Management Services Division 2008/2009.**Revenue Budget as at 31st December 2008.**

	Annual Revised Budget	Budget To Date	Actual Spend	Variance (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Expenditure					
Employees	3,736	2,808	2,608	200	2,608
Building Maintenance	28	0	0	0	0
Operational Building	110	0	0	0	0
Other Premises Costs	74	58	49	9	51
Supplies & Services	305	228	139	89	159
Recycling Plan/Strategy	133	0	0	0	0
Hired & Contracted Services	121	92	135	(43)	137
Trade Waste Tipping	140	105	85	20	85
Agency Services	131	98	76	22	76
Waste Disposal - Fridges	21	16	7	9	7
Waste Disposal - Green Waste	134	117	141	(24)	141
Waste Disposal - Other	230	152	93	59	93
Waste Disposal - HWC's	1,394	1,046	966	80	966
Waste Disposal - Domestic Refuse	571	428	506	(78)	506
Waste Disposal - Landfill Tax	1,515	1,136	1,035	101	1,035
Transport	1,389	1,043	996	47	996
Internal Support Costs	211	0	0	0	0
Capital Financing	80	68	66	2	66
Asset Charges	13	0	0	0	0
Central Support Costs	758	0	0	0	0
Total Expenditure	11,094	7,395	6,902	493	6,926
Income					
Sales	-108	-81	-30	(51)	-30
Fees & Charges - Trade Waste	-668	-501	-353	(148)	-353
Fees & Charges - Bulky Waste	-163	-122	-22	(100)	-22
Fees & Charges - Other	-52	-39	-18	(21)	-18
Building Cleaning Recharges	-751	-564	-584	20	-584
School Cleaning Recharges	-663	-498	-488	(10)	-488
Miscellaneous St Cleansing Recharges	-159	-119	-72	(47)	-72
Total Income	-2,564	-1,924	-1,567	(357)	-1,567
Net Expenditure	8,530	5,471	5,335	136	5,359

Comments

The under-spend on labour is a result of delays in filling vacant posts.

The under-spend on supplies & services is a result of a delay in commissioning a project.

The overspend on hired services is a result of 2007/08 invoice paid in the current year.

Contract price discrepancies have resulted in a prudent approach to waste disposal expenditure.

Income from Trade Waste & Bulky Waste continues to be a problem. It is unlikely that we will achieve the annual target.

Capital Expenditure - 2008/2009**Expenditure as at 31st December 2008.**

Code	Scheme	2008/2009 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	2008/2009 Allocation Remaining £'000
H300	Litter Bin Replacement	37	20	0	37
H302	Victoria Park HLF	60	60	80	(20)
N004	Children's Playground Equipment	103	10	-19	122
N009	Sports Pitch Improvement	130	10	23	107
N013 - 019	Landfill Tax Credit	340	200	10	330
N012	Recycling Bins	100	100	186	(86)
N002	Flood Drainage Mitigation & Improvement	50	0	0	50
N529	Contaminated Land Stenhills Quarry	35	0	28	7
		855	400	308	547

Local Strategic Partnership 2008/2009.**Expenditure as at 31st December 2008.**

Code	Scheme	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
		£'000	£'000	£'000	£'000
7301	Area Forum 1	108	81	39	42
7302	Area Forum 2	88	66	27	39
7303	Area Forum 3	85	64	36	28
7304	Area Forum 4	128	96	46	50
7305	Area Forum 5	113	85	46	39
7306	Area Forum 6	60	45	28	17
7307	Area Forum 7	19	14	15	(1)
7372	Pride Of Place Action Team	33	25	24	1
7373	Multi Skilled Maintenance Team	16	12	12	0
7375	Neighbourhood Pride	30	23	16	7
7377	Area Forum Co-ordinator	30	23	26	(3)
7382	Anti-Social Behaviour	80	60	46	14
7390	Graffiti Team	72	54	50	4
		862	648	411	237

The traffic light symbols are used in the following manner:

	<u>Objective</u>	<u>Performance Indicator</u>
<u>Green</u>	 <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target is on course to be achieved.</u></p>
<u>Amber</u>	 <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p>
<u>Red</u>	 <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p>

QUARTERLY MONITORING REPORT

DIRECTORATE: Health & Community
SERVICE: Health & Partnerships
PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Health & Partnerships Department third quarter period up to 31 December 2008. It describes key developments and progress against key objectives and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 5

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

Consumer Protection

The contract with Warrington Borough Council, for the provision of a comprehensive Trading Standards Service for Halton, commenced on 1 December 2008.

The Registration Service has been approved by the Office of the Immigration Services Commissioner to provide initial immigration advice to those accessing the Nationality Checking Service in order to ascertain that their application for citizenship was properly completed.

Work is ongoing on the provision of civil funeral ceremonies by Bereavement and Registration Officers.

Following work with the Federation of Burial and Cremation Authorities more comprehensive cremation documents have been distributed to all local funeral directors, GP surgeries and hospitals.

Business Support

Work with Corporate ICT on the scoping of projects on electronic care monitoring, use of digital pens, mobile working, single assessment process and electronic document storage is continuing. We are awaiting the delivery of the 3 and 5 year ICT Strategy from Corporate ICT.

The new hardware contract that Corporate ICT have negotiated in conjunction with the implementation of Carefirst 6 may offer the Directorate real opportunities to increase mobile working solutions and avoid data duplication.

Commissioning

HBC & HStHPCT are in the process of securing eternal support to develop a framework to take forward the delivery of the Section 75 Partnership agreement for the commissioning of health and social care services.

Quality Assurance and Supporting People

Following the successful completion of a tender process new contracts have been awarded for the provision of Domiciliary Care across Halton. The new contracts are due to commence in April 2009.

Service Planning & Training

Following ratification by Executive Board in February 2008, the Carers Centre based at 62 Church Street Runcorn transferred to the charitable trust, Halton Carers Centre and the Centre run from the Age Concern offices in Widnes closed.

The Joint Strategic Needs Assessment (Health & Wellbeing) was completed and the consultation process with members and officers began

The management of the Joint Training Partnership (Learning Disabilities) transferred from Halton & St Helens PCT to Health & Community's Training Section.

Housing Strategy and Homelessness

The Housing strategy 2008-2001 was endorsed at Executive Board on 18th December 2008. Performance against delivery of the action plan will be reported to the Housing partnership Board and Urban Renewal PPB.

3.0 EMERGING ISSUES

Consumer Protection

The re-introduction of the web-based system for birth and death registration is scheduled to be taken forward at the end of March 2009

Business Support

Health & Partnerships are working with operational teams, Corporate ICT and the Contact Centre to scope the introduction of a single point of access enablement service that is able to meet short term needs quickly to aid reablement and reduce longer term needs and associated costs. It is anticipated that this will develop into a multi agency service that meets needs holistically. A report will be submitted to the Directorate's Senior Management Team in due course.

Quality Assurance and Supporting People

Work is due to commence on a feasibility study for the development of a single point of access or 'Gateway' service for supported housing. 'Gateway' services provide a single access point for vulnerable people in need of housing and housing related support. The service will assess and prioritise clients in relation to level of need and vulnerability and will work with providers to develop pathways into housing related support services and to develop a 'move on' pathway into general needs housing.

Service Planning & Training

Valuing People Now, which sets out the Governments strategy for people with learning disabilities for the next 3 years, is due for publication in January 2009 and will have a significant impact on the way services are delivered.

Cutting the cake Fairly: CSCI review of eligibility criteria for social care was published in October 2008 and work has already begun on assessing the implications, particularly focusing on the implications on the delivery of preventative and personalised services.

Housing Strategy and Homelessness

As part of the Regional spatial strategy partial review 4NW embarked on consultation relating to traveller pitch allocating for the region.

A new regional housing strategy has been produced which will guide investment decisions for the region.

NW Development agency and 4nw have launched a principles and issues paper for the forth-coming single regional strategy. The consultation period ends 30th April 2009.

4.0 PROGRESS AGAINST MILESTONES/OBJECTIVES

Total	19		12		7		0
--------------	-----------	---	-----------	---	----------	---	----------

Key service plan milestones are being reported this quarter, of which there are 8. Non-key milestones are routinely reported in quarters 2 and 4, however 3 non-key milestones are being reported this quarter as they have been assigned amber ratings. These are designated by the use of *italic* text in the description. In summary, of the 19 milestones for the service, 12 are on track and seven have been assigned amber lights. For further details, please refer to Appendix 1.

5.0 SERVICE REVIEW

Consumer Protection

The Registration Service is currently surveying all customers who have applied for certificates by post to obtain feedback on the provision of this service.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS

Total	7		2		0		1
--------------	----------	---	----------	---	----------	---	----------

Of the 7 key indicators for the service, three have a report of progress against target. A further three indicators cannot currently be reported as data is not available (NI 127, 182, 183). These are new National Indicators for which data protocols are not yet established. One indicator, NI 130, is being reported, however a traffic light is not assigned as a baseline is being calculated this year. For further information and commentary, please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS

Total	23		12		0		0
--------------	-----------	---	-----------	---	----------	---	----------

‘Other’ indicators are routinely reported at quarter 2 and 4, however 3 indicators are being reported by exception this quarter. These are indicators that were deferred from quarter 2 because the data was not available then. One of these is a place survey indicator, for which a traffic light has not been assigned.

In summary, of the 23 other indicators for the service, twelve are on track. A further ten indicators, which are new National Indicators, cannot currently be reported as data is not yet available. For further information and commentary, please refer to Appendix 3.

7.0 PROGRESS AGAINST LPSA TARGETS

There are no LPSA targets for this service

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have associated 'High' risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.

9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS

During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.

10.0 DATA QUALITY

The author provides assurance that the information contained within this report is accurate and valid and that every effort has been made to avoid the omission of data. Where data has been estimated, has been sourced directly from partner or other agencies, or where there are any concerns regarding the limitations of its use this has been clearly annotated.

11.0 APPENDICES

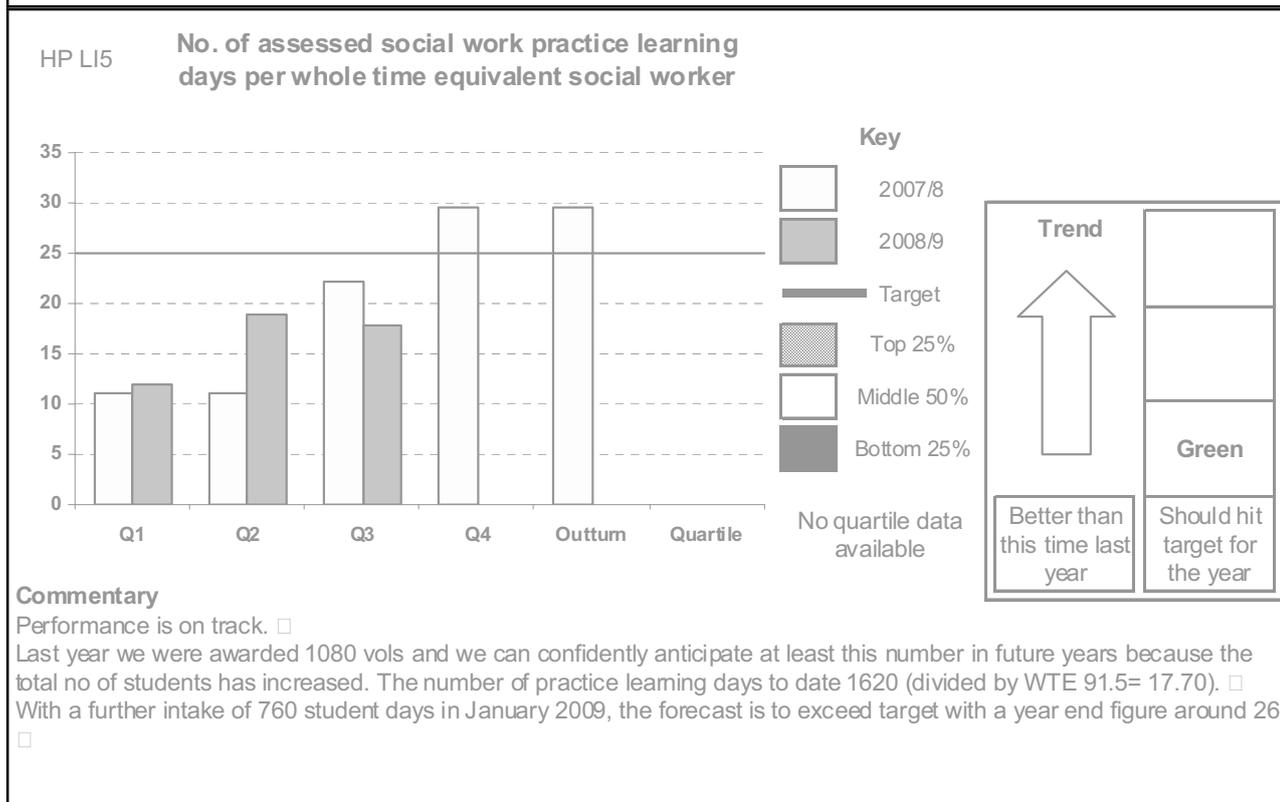
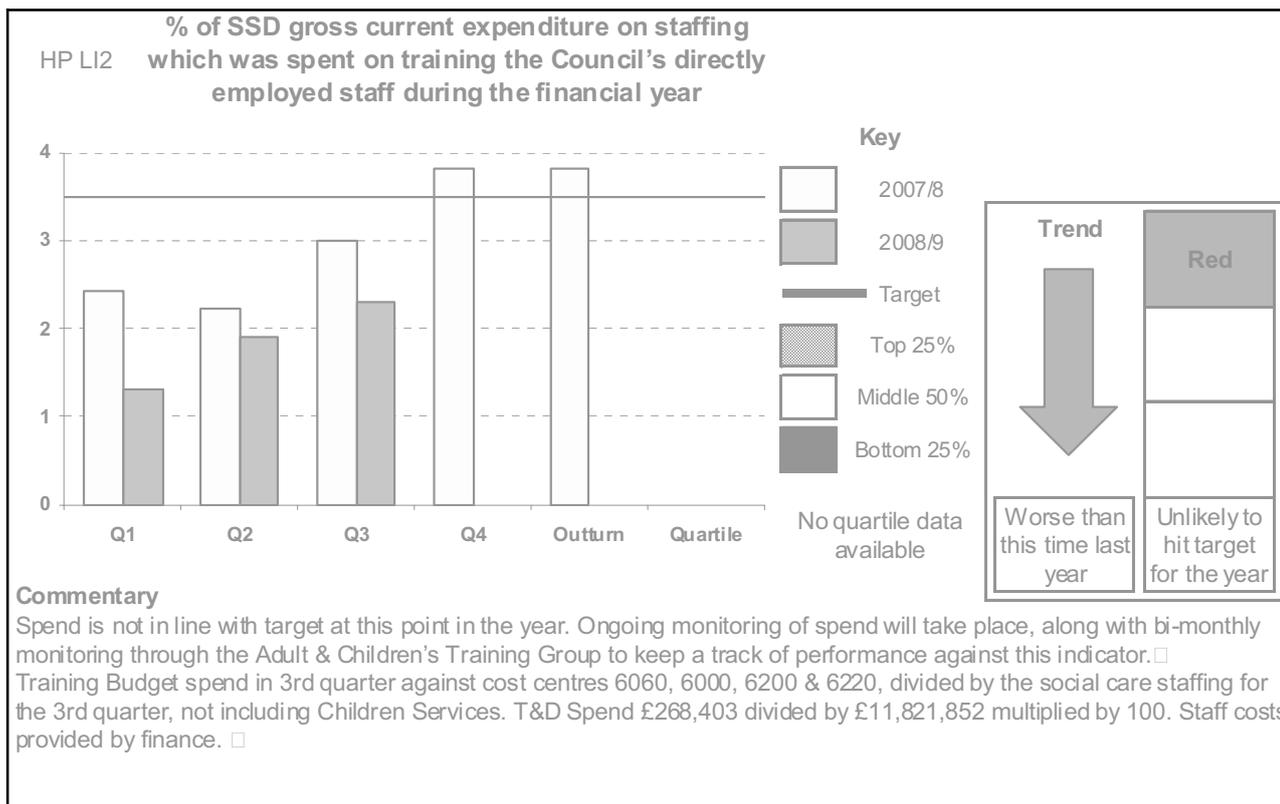
Appendix 1- Progress against Key Objectives/ Milestones
Appendix 2- Progress against Key Performance Indicators
Appendix 3- Progress against Other Performance Indicators
Appendix 4- Financial Statement
Appendix 5- Explanation of traffic light symbols

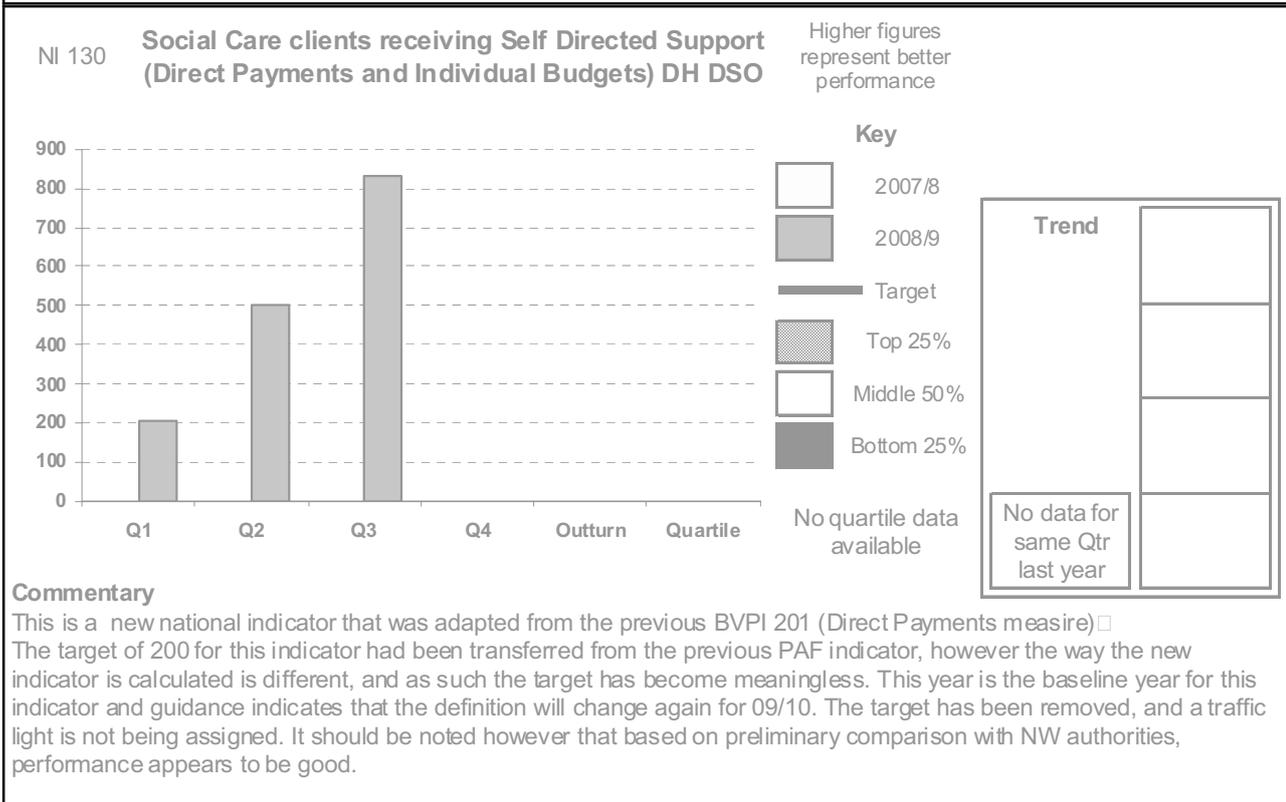
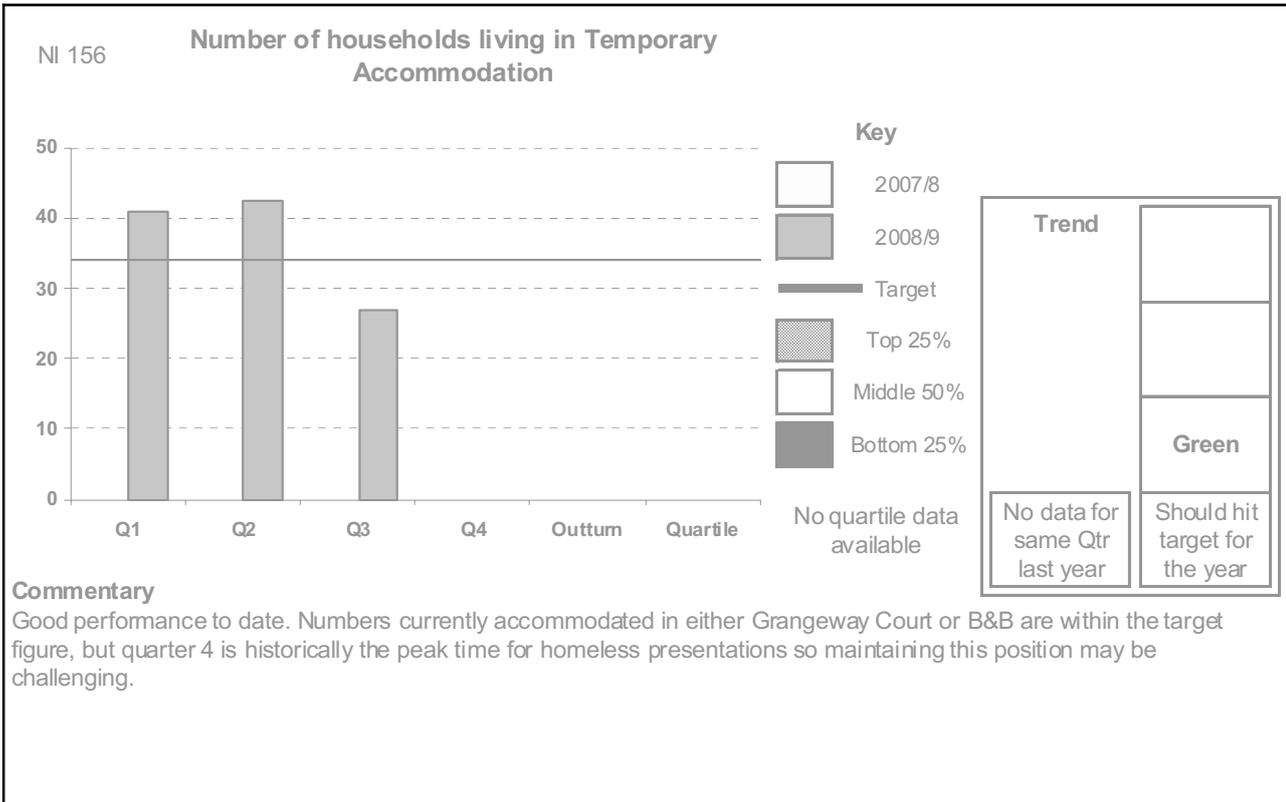
Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
HP 1	Ensure that high level strategies are in place, and working to deliver service improvements, and support frontline services to deliver improved outcomes to the residents of Halton	Review and update the Joint Strategic Needs Assessment (JSNA) to ensure that the outcomes, with identified priorities are incorporated into the LAA May 2008		Draft JSNA complete. Presented for comment at SMT and circulated internally for consultation, presented to all HBC Policy and performance Boards in January. Period of public consultation to commence in Feb 09.
HP 2	Work with operational managers to make best use of the workforce and IT resources, to improve service delivery and assist services to continuously improve within a robust performance management framework	<i>Review the Directorate IT strategy and business processes in conjunction with Corporate IT to ensure that systems available are accessible and deliver a quick and responsive service to those that need them Jun 2008.</i>		The Business process reviews of operational teams are ongoing and are being delivered by Corporate ICT.
		<i>Develop and implement an electronic solution to the Single Assessment Process (SAP) to ensure that data currently written in assessments can be effectively loaded into Carefirst, Health and other agency services information systems Jun 2008.</i>		<p>The Directorate intends to purchase a copyright license from Sheffield University so that it can implement an electronic version of Easy Care SAP using Careassess forms overlaying Carefirst 6.</p> <p>Health partners have been invited to discuss how they will utilise this system with us.</p> <p>Electronic SAP cannot be delivered until Carefirst 6 is operational.</p>

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		<i>Review complaints procedures in light of national guidance to ensure a more consistent and holistic approach, leading to lessons learned being shared will colleagues across the sector Nov 2008.</i>		The new national complaints guidance has yet to be published and therefore we are not planning to amend our policy or procedure yet
HP 3	To deliver high quality Bereavement, Consumer and Registration Services, that are fit-for-purpose and meet the needs, dignity and safety requirements of the Halton community	Develop a project plan to deliver longer-term cemetery provision, based on member decision, and commence delivery in accordance with project plan timeframes, to ensure the continued availability of new grave space to meet the needs of the Community in 2015 and beyond Jun 2008.		Whilst the June milestone has not been met, a cost benefit analysis of the various options has been completed. Members are scheduled to consider the various options resulting in decisions being made and the development of the project plan prior to financial year-end.
		Produce an initial Consumer Protection Strategic Assessment, in line with the National Intelligence Model, to support intelligence-led Trading Standards service delivery during 2009/10 Dec2008		Completed. This assessment will now inform the service delivery of the new Warrington and Halton Trading Standards service during 2009 / 2010.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Benchmark performance against national standards with relevant benchmarking group to inform improvement plan aimed at supporting continual service improvement Sep 2008.		The Service has benchmarked its performance against the national standards in the GRO/LACORS Good Practice Guide with other “new governance” services. It is hoped that a North West benchmarking exercise can be completed in quarter 4
HP 4	Ensure that effective financial strategies and services are in place to enable the Directorate to procure and deliver high quality value for money services that meet people’s needs.	Commence procurement for new residential care contracts, to enhance service delivery and cost effectiveness, with a view to new contracts being in place April 2008.		Negotiations are due to start from in February 2009 with the Residential Care Providers. The draft Residential Care Strategy is on target to be completed by April 09 however there are delays in the Financial Modelling of this project.
		Commence procurement for new domiciliary care contracts, to enhance service delivery and cost effectiveness, with a view to new contracts being in place April 2008.		The Domiciliary Care contracts are on target to commence in April 09. The tender process has been completed and all the Providers have been informed. Progress is reported on an ongoing basis to service users, operational teams and stakeholders.
		<i>Project team to be established to ensure implementation of the recommendations of the commissioning framework Mar 2009.</i>		PID agreed with Health to deliver the section 75 agreement. PCT in process of appointing consultants to lead project.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Review the usage of Direct Payments against performance target strategy to ensure that targets on uptake are being met March 2009		Usage of Direct Payments has been reviewed and slippage has been identified against the 08/09 target. Need to align Direct Payments to Individualised Budgets and the Personalisation agenda.





Key Performance Indicators not being reported this quarter;

NI 127, Self reported experience of Social Care Users

This indicator cannot be reported on in quarter 1 as it is based on a survey which does not take place until Quarter 4.

NI 182, Satisfaction of Businesses with Local Authority Regulation Services

This is a new indicator that forms part of the new National Indicator data set and systems are not currently in place to calculate the out-turn percentage. However, the indicator is based on survey data and in Quarter 1, 40% of Consumer Protection respondees gave the highest rating whilst 60 % gave the second highest rating in answer to the two relevant questions. The single, year-end return will also include the performance of the Environmental Health and Licensing functions of the Council.

NI 183, Impact of LA Regulatory Services on the Fair Trading Environment

This is a new indicator that forms part of the new National Indicator data set. It is a year-end return based on four factors, two of which are to be provided to local authorities by central government at year-end. Hence it is not possible to provide quarterly performance information.

Ref.	Description	Actual 2007/08	Target 2008/09	Quarter 3	Progress	Commentary
Cost & Efficiency						
HP LI1	% of SSD directly employed posts vacant on 30 September	-	9	8.23		<p>A report was not available on this indicator in Q2.</p> <p>Number of vacant posts = 51, number of staff posts = 620 taken from SSDS001</p> <p>The above % figure relates to vacancies as at 30th September 2008 within Adult Services, Health & Partnership (excluding housing strategy and consumer protection and Culture & leisure) and Older People's Services.</p>
Service Delivery						
NI 119	Self-reported measure of people's overall health and wellbeing DH DSO	-	-	73.7	Refer to comment	<p>This is a new Place Survey indicator, for which data has just been released.</p> <p>Given the nature of this indicator, no target was set and until comparative data becomes available, it is difficult to place this performance figure in context.</p> <p>A further report will be made when the performance can be placed in context.</p>

Ref.	Description	Actual 2007/08	Target 2008/09	Quarter 3	Progress	Commentary
HP LI13	% of SSD directly employed staff that left during the year.	7.69	8	5		<p>A report was not available on this indicator in Q2.</p> <p>Commentary:- actual leavers = 31, number of staff posts = 620 taken from SSDS001</p> <p>Figures from Trent on actual leavers for Health & Community from April – December 2008 exclude Culture & Leisure, Housing Strategy and Consumer Protection.</p> <p>SSDS001 figure is number of posts, excluding the service areas above.</p>

HEALTH & COMMUNITY - HEALTH AND PARTNERSHIP

Revenue Budget as at 31st December 2008

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Expenditure					
Employees	3,752	2,602	2,575	27	2,668
Premises Support	244	0	0	0	0
Other Premises	46	22	23	(1)	26
Supplies & Services	653	342	386	(44)	416
Training	147	12	24	(12)	31
Transport	15	12	15	(3)	15
Departmental Support Services	169	0	0	0	0
Central Support Services	630	0	0	0	0
Agency Related	248	151	168	(17)	195
Supporting People Payments to Providers	7,603	4,391	4,388	3	4,388
Asset Charges	1,203	0	0	0	0
Total Expenditure	14,710	7,532	7,579	(47)	7,739
Income					
Sales	-13	-10	-10	0	-10
Receivership	-32	-24	-51	27	-51
Rents	-65	-63	-152	89	-152
Supporting People Main Grant	-7,799	-5,847	-5,836	(11)	-5,836
Disabled Facilities Grant	-40	-40	-56	16	-56
Departmental Support Services	-3,730	0	0	0	0
Other Grants	-614	-513	-512	(1)	-512
Re-imburements	-160	-160	-163	3	-163
Other Income	-84	-58	-58	0	-58
Total Income	-12537	-6,715	-6,838	123	-6,838
Net Expenditure	2,173	817	741	76	901

Comments on the above figures:

In overall terms the revenue spending at the end of Quarter 3 is £76k below budget profile, due in the main to expenditure on staff costs to date being less than expected and the overachievement of income being considerably more than anticipated at budget setting time.

Employee costs are lower than expected at the end of Quarter 3 due to a several vacancies within the department, however these posts have now been appointed to and this underspend is expected to reduce during the remaining 3 months of this financial year.

Receivership income continues to overachieve against budget profile as anticipated in Quarter 2. This is as a result of service users changing from appointee to receivership status in line with the Mental Health Act. The additional income will be used to fund a post in order to meet current demand and facilitate the transfer of appointee service users from HSHN to the Appointee & Receivership section.

Rents received to date, also continue to overachieve against budget and will continue to do so for the remainder of this financial year.

Other income includes £58k received from the PCT to be spent on training for Council, PCT and external provider staff, all members of the Joint Training Partnership which HBC now manages.

Health & Partnerships**Capital Projects as at 31st December 2008**

	2008/9 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
<u>Private Sector Housing</u>				
Housing Grants/Loans	284	213	205	79
Disabled Facilities Grants	1,122	800	344	778
Travellers' Transit Site	668	501	584	84
Home Link	10	7	0	10
Energy Promotion	100	70	33	67
Riverview	55	41	38	17
Adaptations Initiative	92	60	18	74
Total Expenditure	2,331	1,692	1,222	1,109

HEALTH & COMMUNITY – LOCAL STRATEGIC PARTNERSHIP BUDGET

Budget as at 31st December 2008

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (Overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Priority 1 Healthy Halton					
Diet & Exercise Programme	22	16	0	16	0
Vulnerable Adults Task Force	200	150	156	(6)	156
Vol. Sector Counselling Proj.	40	30	16	14	16
Info. Outreach Services	34	26	17	9	17
Reach for the Stars	35	26	0	26	0
Health & Comm Care & Vol Sector Carers' Forum	40	30	23	7	23
Healthy Living Programme	20	15	0	15	0
Advocacy	44	33	49	(16)	49
Capacity Building	25	19	0	19	0
Dignity	25	19	0	19	0
Falls Monitor	27	20	0	20	0
Mens Health Exp	60	45	0	45	0
Mens Health over 75	40	30	0	30	0
Malnutrition	20	15	0	15	0
Relationship Centre	20	15	0	15	0
Priority 2 Urban Renewal					
Landlord Accreditation Programme	30	22	29	(7)	29
Priority 4 Employment Learning & Skills					
Voluntary Sector Sustainability	7	5	0	5	0
Priority 5 Safer Halton					
Good Neighbour Pilot	10	7	2	5	2
Grassroots Development	9	7	5	2	5
Total Expenditure	708	530	297	233	297

HEALTH & COMMUNITY**Capital Budget as at 31st December 2008**

	2008/09 Capital Allocation £000	Allocation To Date £000	Actual Spend To Date £000	Allocation Remaining £000
<u>Social Care & Health</u>				
Redesign Oakmeadow Communal Spaces & Furnishings	72	50	0	72
Major Adaptations for Equity release/Loan Schemes	100	70	0	100
Pods utilising DFG	40	30	0	40
Women's Centre	19	14	3	16
DDA	24	18	0	24
Total Spending	255	182	3	252

Comments on the above figures:

Work started on the redesign of Oakmeadow communal spaces & furnishings on January 4th 2009. This project is expected to be fully committed at year-end.

The two POD schemes utilising DFG are still progressing however the organisational and preparatory work in delivering this innovative way of carrying out adaptations has been more complicated & protracted than anticipated & other factors have resulted in delays. If either case is completed the budget will be fully spent at year-end.

Work has commenced on the Women's centre and the remaining allocation is fully committed.

All work has now been completed on the Direct Door Access therefore the budget is committed and invoices are due to be paid this financial quarter.

FAIR TRADING & LIFE EVENTS

Revenue Budget as at 31st December 2008

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Expenditure					
Employees	657	544	566	(22)	572
Premises Support	109	0	0	0	0
Other Premises	255	72	71	1	134
Hired & Contracted Services	43	34	31	3	32
Supplies & Services	94	78	71	7	76
Transport	24	19	20	(1)	20
Support Services	405	0	0	0	0
Contract Recharge	135	0	0	0	135
Asset Charges	65	0	0	0	0
Total Expenditure	1,787	747	759	(12)	969
Income					
Sales	-88	-61	-64	3	-64
Fees & Charges	-644	-455	-452	(3)	-452
Grants	-1	-1	-1	0	-1
Rents	-4	-4	-2	(2)	-2
Support Recharge	-93	0	0	0	0
Total Income	-830	-521	-519	(2)	-519
Net Expenditure	957	226	240	(14)	450

Comments on the above figures:

In overall terms the revenue spending to the end of quarter 3 is £14,000 above the budget profile.

Expenditure on employees needs to be monitored. The 2008/09 Budget includes a £75,000 saving item relating to the proposed outsourcing of the Consumer Protection Service. This transfer did not take place until 1 December 2008, meaning that only 4 months of the anticipated savings could be achieved. This would imply a shortfall of £50,000 against the proposed full-year saving. However, a number of vacant posts were kept unfilled prior to the

transfer with a view towards contributing to this savings item. This resulted in the savings shortfall in respect of Consumer Protection as at 1 December being reduced to £25,000.

Income budgets are running broadly to target at this stage in the year. Income from burials and cremations is running below the budget profile, although this is offset by memorials income running above target. However, due to the nature of the service it is difficult to estimate whether this trend will continue for the year.

Capital Projects as at 31st December 2008

	2008-09 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
Headstone Safety Programme	25	19	19	6

Bereavement Services Capital Programme

Sufficient materials for the scheme have been obtained in previous years so apart from a single purchase of specialist equipment, the allocation will be split over two years to cover labour/service costs, and will now last through to March 2010 to fund the project through to its completion.

WNF, External or Grant Funded Items as at 31st December 2008

	Annual Revised Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000	Actual Including Committed Items £'000
Budgeting Skills Project	33	24	16	8	33

Regular monitoring reports are sent to the LSP in respect of all LSP projects and any areas of concern are dealt with throughout the year by the LSP support team and individual project managers. Some variances against the budget are expected, as the LSP have deliberately over-programmed in order to ensure that the full allocation of Working Neighbourhood Fund grant is spent during the year.

The traffic light symbols are used in the following manner:

	<u>Objective</u>	<u>Performance Indicator</u>
<u>Green</u>	 <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target is on course to be achieved.</u></p>
<u>Amber</u>	 <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p>
<u>Red</u>	 <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p>

QUARTERLY MONITORING REPORT

DIRECTORATE: Environment

SERVICE: Highways, Transportation & Logistics

PERIOD: Quarter 3 to period end 31st December 2008

1.0 INTRODUCTION

This quarterly monitoring report covers the Highways, Transportation & Logistics third quarter period up to 31 December 2008. It describes key developments and progress against 'key' milestones and performance indicators for the service.

The way in which traffic light symbols have been used to reflect progress to date is explained in Appendix 4.

It should be noted that this report is presented to a number of Policy and Performance Boards. Those objectives and indicators that are not directly relevant to this Board have been shaded grey.

2.0 KEY DEVELOPMENTS

1. Progress on Mersey Gateway:-

Mersey Gateway Sustainable Transport Strategy:-

The final document, including comments received during the consultation period, will be considered by the Executive Board in February 2009. A sustainability appraisal is also being prepared that will inform the final document. This will also be considered by the Executive Board in February 2009.

Budget:-

Due in part, to external factors associated with satisfying the requirements of the DfT and the additional tasks associated with the development of the scheme design, in September 2008, the Mersey Gateway Executive Board approved a revised development cost budget of £21.6m for the project up to 2010/11, which comprises £6.7m for 2008/09.

2. **Accessible Transport Study:-** The stakeholder consultation event has been delayed until 3rd February 2009 to ensure maximum attendance. It is anticipated that the final draft report will be presented to Members at the end of February 2009.
3. **Road Construction:-** Construction of the Upton Rocks Distributor Road (Queensbury Way to A5080 Cronton Road) commenced in September 2008 and is due for completion in Spring 2009. Phase 2 of the A56/A558 improvement started in December 2008 and involves the widening of Daresbury Expressway up to the Science

Park access. Completion of the A56/A558 scheme is due in Spring 2009.

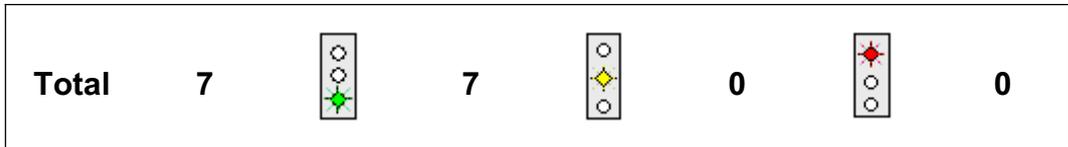
4. **Regional Funding Advice:-** New advice has been issued, which could have an impact on the prioritised list of major schemes currently supported by the Region and on the allocations to districts for Integrated Transport and Maintenance works. NWDA has prepared its draft response to Government on these issues for the North West which is currently the subject of a consultation.
5. **Housing Growth Points** A decision is still awaited from DCLG as to which if any of Halton's Community Infrastructure Fund (CIF2) expressions of interest (totaling £4.4m) are to be taken forward to full business plan stage. It was hoped that successful schemes would be invited in January 2009 to submit a full business plan in April 2009, however it now appears that an announcement will not be made until February 2009. A Programme of Development (PoD) was submitted at the end of October, which gave a further opportunity to bid for funding from the Growth Fund, which is £97m for Round 2 growth points. The uses to which this funding can be put to is less restrictive than CIF2 as it can be used for revenue projects. It has recently been announced that the Mid Mersey Growth Point (Halton, Warrington and St Helens) has been given a total allocation for 2009/10 to 2010/11 of £4.2m through the PoD, and the distribution of this funding is currently being determined. A Growth Point manager is to be appointed.
6. **KickStart Round:-** Still awaiting guidance from DfT. Bids are expected to be invited during 2009/10.
7. **Rail Improvements:-** On December 14th 2008, the final phase of the West Coast Main Line modernisation programme between Liverpool – Runcorn and London was completed, and a new improved service introduced between Runcorn – Birmingham and London Euston. This will generate additional demand for park and ride spaces at Runcorn Station, which is proposed to be addressed by the construction of a multi storey car park which is due for completion in May 2009. However, discussions are still continuing with Network Rail and Virgin Trains to address the parking problems currently being experienced in the Holloway area.
8. **Major Bridge Maintenance:-** In order to maximise efficiency and effectiveness in the delivery of an increased programme of major bridge maintenance on the Primary Route Network, it was viewed advantageous to appoint a single Partnering contractor. The term of the contract will be for an initial four-year period plus a potential two-year extension with an estimated minimum value of works of £12m. The procurement of the Partner has been strictly in accordance with the Public Contracts Regulations and following a rigorous evaluation of tenders, formal appointment will be confirmed in mid-January 2009.
9. **Public Rights of Way Improvement Plan:-** the Rights of Way Improvement Plan (RoWIP) is in the process of being drafted for

the purposes of consultation. Approval for this consultation will be sought from Urban Renewal PPB, 18th March 2009 and Executive Board 2nd April 2009.

3.0 EMERGING ISSUES

1. **Mersey Gateway:-** discussions are continuing to resolve as many objections as possible. Public Inquiry is anticipated in Spring 2009.
2. **Energy Costs:-** the street lighting energy contract with Scottish and Southern has been extended, with the new rate commencing from 1st April 2009 and is fixed until 31st March 2011, subject to no taxation changes. The unit rate has increased by 29%, but the increase on the budget is about £100,000 compared with this year's budget; this can accommodate the 29% rise in unit rate. Options to reduce costs are continuing to be investigated.
3. **Winter Road Maintenance Costs:-** the prolonged cold weather during December 2008 and early January 2009 has necessitated far higher than normal gritting of roads. The gritting of roads in Halton takes place on average 20 instances per year, this winter Halton's roads have so far been gritted 40 times. This has impacted upon the highway maintenance budget.

4.0 PROGRESS AGAINST OBJECTIVES / MILESTONES

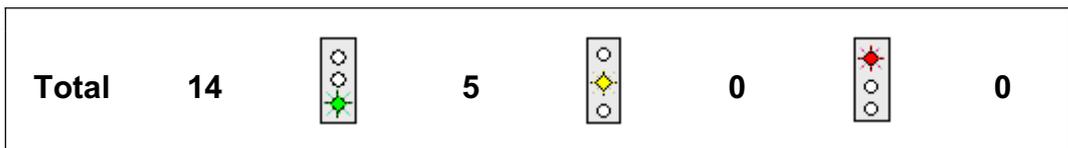


Good progress towards all "Key" milestones. For further details, please refer to Appendix 1.

5.0 SERVICE REVIEW

Nothing to report this quarter.

6.0 PROGRESS AGAINST KEY PERFORMANCE INDICATORS



5 annual performance indicators relating to road traffic casualties have been reported this quarter all have received green traffic lights. The remainder of "Key" performance indicators will be reported at year end.

For further details, please refer to Appendix 2.

6.1 PROGRESS AGAINST OTHER PERFORMANCE INDICATORS

Total	0		0		0		0
--------------	----------	---	----------	---	----------	---	----------

No “Other” performance indicators have been reported this quarter.

7.0 PROGRESS AGAINST LPSA TARGETS

There are no LPSA targets for this service

8.0 RISK CONTROL MEASURES

During the production of the 2008-09 Service Plan, the service was required to undertake a risk assessment of all Key Service Objectives.

Where a Key Service Objective has been assessed and found to have associated ‘High’ risk, progress against the application of risk treatment measures is to be monitored, and reported in the quarterly monitoring report in quarters 2 and 4.

9.0 PROGRESS AGAINST HIGH PRIORITY EQUALITY ACTIONS

During 2007/08 the service was required to undertake an Equality Impact Assessment. Progress against actions identified through that assessment, with associated High priority are to be reported in the quarterly monitoring report in quarters 2 and 4.

10.0 APPENDICES

- Appendix 1- Progress against Objectives/ Milestones
- Appendix 2- Progress against Key Performance Indicators
- Appendix 3- Financial Statement
- Appendix 4- Explanation of traffic light symbols

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
HT 1	Mersey Gateway – Complete the procedural processes to achieve all necessary orders for the construction of Mersey Gateway within the timescales required.	Publish all necessary orders to enable the construction of the Mersey Gateway to proceed in accordance with timescales set. May 2008		All orders and applications were published by the end of May 2008. Planning applications were approved for referral to DfT by Development Control Committee, 28-7-08. Road User Charging Order for SJB approved by Executive Board 2-9-08.
HT 3	LTP Capital Programme - Deliver the LTP Capital Programmes to ensure that the transport system is maintained and developed to meet local needs	To deliver the 2008/09 LTP Capital Programme. Mar 2009		Work is progressing to deliver the 2008/09 LTP Capital Programme by the end of March 2009.
HT 4	Local Transport Plan 2 – Submit progress reports as required by DfT and monitor progress against the Council's transport objectives to meet statutory requirement and ensure progress is maintained.	Submit Mid Term Review. Jul 2008		A final draft of the LTP2 Mid Term Review was submitted to DfT by 31 July 2008. Member approval for final draft given in September 2008.
HT 5	Silver Jubilee Bridge Maintenance Major Scheme – Secure funding, complete procurement and deliver works to enable the bridge and associated structures to reach a steady state of maintenance.	Funding secured, procurement means established and delivery programme initiated May 2008.		Bridge Maintenance Partnership tenders received and evaluation completed. Formal appointment of successful Partner contractor to be confirmed mid-January 2009. Advance contracts for SJB painting, SJB east elevation cable wrapping and other PRN work either complete or ongoing.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Review progress, revise SJB maintenance Strategy document and deliver 2008/09 works programme. Mar 2009		<p>Programme review underway in context of ongoing and imminent advance contracts. Maintenance Strategy document to be revisited by year-end.</p> <p>DfT advised of revised financial profiling for PRN Grant claim. This permits a roll over of £1.6m of PRN funding to 2009/10 to allow delivery of outstanding work through the Bridge Maintenance Partnership. Delivery of the remainder of the 2008/09 works programme is on track.</p> <p>In response to DfT queries, consideration of issues associated with integration of SJB Complex Major Scheme Bid in Mersey Gateway business case is ongoing.</p>
HT 6	Vehicle Fleet Replacement Programme - Secure procurement and funding methods and deliver new fleet to improve the quality of the service offered.	Complete first phase of vehicle replacement programme, which involves replacing 45 vehicle & plant items. Jun 2008		All first phase vehicle replacements have been ordered. However, due to the volatility of the supply chain some of the fleet items remain in short supply.

Service Plan Ref.	Objective	2008/09 Milestone	Progress to date	Commentary
		Complete acquisition method options appraisal for the second phase of the replacement programme, which involves the balance of fleet items due for replacement. Oct 2008		The acquisition method options appraisal for the second phase of the programme has been completed. Funding has been secured for the second phase of the replacement programme and the vehicles have been ordered and delivered.

Ref	Description	Actual 2007/08	Target 08/09	Quarter 3	Progress	Commentary
<u>HTL LI10</u>	No. of people killed or seriously injured (KSI) in road traffic collisions. (Previously BVPI 99ai)	50	70	54		Indicator is measured on a calendar year basis. Target has been met for 2008.
<u>HTL LI11</u>	No. of children (<16) killed or seriously injured (KSI) in road traffic collisions. (Previously BVPI 99bi)	4	13	12		Indicator is measured on a calendar year basis. Target has been met for 2008.
<u>HTL LI12</u>	No. of people slightly in road traffic collisions. (Previously BVPI 99ci)	493	540	422		Indicator is measured on a calendar year basis. Target has been met for 2008.
<u>NI 47</u>	People Killed and Seriously Injured. (The percentage change in the number of people killed or seriously injured during the calendar year compared to the previous year. Figures are based on a 3 year rolling average, up to the current year).	10.7	2.0	10.0		<p>This indicator is based on a 3 year rolling average. Good performance is typified by a positive percentage change, poor performance will return a negative figure suggesting an increase in people killed or seriously injured in traffic accidents compared with the previous 3 year rolling average. This years outturn (10.0) shown opposite is a positive figure and greater than target, therefore the target has been exceeded.</p> <p>For the actual number of people killed or seriously injured refer to local performance indicator HTL LI10 above.</p>
<u>NI 48</u>	Children Killed and Seriously Injured. (The percentage	29.5	3.2	6.5		This indicator is based on a 3 year rolling average. Good performance is typified by a

Ref	Description	Actual 2007/08	Target 08/09	Quarter 3	Progress	Commentary
	change in the number of children killed or seriously injured during the calendar year compared to the previous year. Figures are based on a 3 year rolling average, up to the current year).					<p>positive percentage change, poor performance will return a negative figure suggesting an increase in people killed or seriously injured in traffic accidents compared with the previous 3 year rolling average. This years outturn (6.5) shown opposite is a positive figure and greater than target, therefore the target has been exceeded.</p> <p>For the actual number of children killed or seriously injured refer to local performance indicator HTL LI11 above.</p>

The following “Key” indicators will be reported at year end:

HTL LI6 - No. of passengers on community based accessible transport

NI 175 - Access to core services and facilities by individuals through public transport, walking and cycling (NB 4 parts)

NI 176 - Percentage of people of working age living within a catchment area of a location with more than 500 jobs by public transport and/or walking

NI 177 - Number of local bus passenger journeys originating in the authority area in one year

HTL LI15 - Condition of Unclassified Roads (% unclassified road network where structural maintenance should be considered). (Previously BVPI 224b)

NI 168 -Percentage of principal road network where structural maintenance should be considered

NI 169 - Non principal roads where maintenance should be considered

NI 178 - Bus service punctuality

Note: NI 167 - Congestion during morning peak times - Advice is currently awaited from the DFT on whether Halton is required to report against this indicator

Revenue Budget as at 31st December 2008 (Excluding Operational Support)

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Expenditure					
Employees	3,451	2,597	2,384	213	2,389
Premises Support	334	0	0	0	0
Other Premises	149	103	71	32	91
Hired & Contracted Services	247	174	171	3	206
Supplies & Services	307	238	218	20	254
Highways Insurance	465	0	0	0	0
Street Lighting	1,748	905	690	215	796
Highways Maintenance	2,252	1,300	1,223	77	1,777
Bridges	116	69	41	28	53
Eastern Relief Road (met by grant)	209	85	63	22	119
Other Transport	271	199	166	33	183
Central Support Services	798	0	0	0	0
Departmental Support Services	283	0	0	0	0
NRA Levy	56	56	57	(1)	57
Subsidised Bus Routes	789	592	459	133	719
Halton Hopper	120	120	127	(7)	130
Out of Zone Transport	51	51	51	0	75
Grants to Voluntary Organisations	122	122	122	0	122
Asset Charges	4,545	0	0	0	0
Total Expenditure	16,313	6,611	5,843	768	6,971
Income					
Halton Hopper Sales	-120	-120	-124	4	-124
Sales	-44	-36	-51	15	-51
Out of Zone Transport	-51	-63	-63	0	-63
Other Fees & Charges	-203	-90	-141	51	-141
Support Service Recharges	-980	0	0	0	0

Grants & Reimbursements	-503	-328	-252	(76)	-252
Recharge to Capital	-659	-134	-134	0	-134
Total Income	-2,560	-771	-765	(6)	-765
Net Expenditure	13,753	5,840	5,078	762	6,206

Comments on the above figures:

In overall terms revenue spending at the end of quarter 3 is below budget profile. This is due to a number of expenditure budget areas.

Staffing is below budget to date mainly in the Highways Engineers section as a result of staff turnover and vacancies for professional staff being slow to fill. In addition, there are also a number of vacancies within Transportation, resulting from staff leaving and secondments to other sections. There are also reduced costs due to a number of staff being on maternity leave

Other premises is below budget due to a number of reasons. This included NNDR bills for car parks being lower than budgeted and also repairs and maintenance on land drainage/flood defence.

Subsidised Bus Routes is below budget due to quarterly charges not yet received from other authorities and Merseytravel. This budget will be fully spent at the financial year-end as the commitments show.

With regards to works budgets – Highways Maintenance, Bridges and Eastern Relief Road these budgets usually incur expenditure towards the end of the financial year due to the nature of the work undertaken. There are significant values of work committed but not yet spent as a result these budgets will be spent by the financial year-end. Street Lighting is expected to be £200k below budget at the financial year end as this has been offered as a saving towards meeting the directorate current year £0.5m savings.

With regards to income, grants and reimbursements is below budget to date due to low fee income from supervision of private sector development. This is a result of the decline in the housing market. Consequently, revenue budgets are being closely monitored and managed to take account of any potential shortfall in income.

At this stage it is anticipated that overall spend will be in line with the Departmental budget less identified savings by the financial year-end.

Capital Projects as at 31st December 2008 (Excluding Operational Support)

	2008/09 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
Local Transport Plan				
Bridges & Highway Maintenance				
Bridge Assessment, Strengthening & Maintenance	4,852	3,330	2,025	2,827
Road Maintenance	1,431	1,167	749	682
Total Bridge & Highway Maintenance	6,283	4,497	2,774	3,509
Integrated Transport	1,885	1,219	1,011	874
Total Local Transport Plan	8,168	5,716	3,755	4,413
Halton Borough Council				
Mersey Gateway Development Costs	6,700	5,236	5,236	1,464
Mersey Gateway Early Land Acquisition	6,000	4,500	2,448	3,552
Flood Defence	50	155	7	43
Street lighting – Structural Maintenance	139	133	133	6
Bringing Roads to Adopted Standard	100	0	0	100
Total Halton Borough Council	12,989	10,024	7,824	5,165
Section 106/External Funded Work				
Upton Rocks Distributor Road	905	32	32	873
A56/Eastern Expressway Improvements	1,580	994	994	586
	2,485	1,026	1,026	1,459
Total Section 106/External Funded Work				

Comments on the above figures:

As a result of the procurement of a single Partner contractor to undertake all bridge maintenance in the Borough, DfT have approved that some LTP funding may be rolled forward into the next financial year. As a result, it is expected that the Local Transport Plan will underspend by £1.608m at the end of this financial year, with this funding being carried forward into 2009/10 for undertaking major bridge maintenance through the Bridge Maintenance Partnership.

LSP, External or Grant Funded Items as at 31st December

	Annual Revised Budget	Budget To Date	Actual To Date	Variance To Date (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
Accessible Transport	55	41	37	4	37
Neighbourhood Travel Team	60	45	21	24	26
Links To Work	10	7	3	4	46
Total Local Strategic Partnerships Funding	125	93	61	32	109

Operational Services Division 2008/2009**Revenue Budget as at 31 December 2008**

	Annual Revised Budget	Budget To Date	Actual Spend	Variance (overspend)	Actual Including Committed Items
	£'000	£'000	£'000	£'000	£'000
<u>Expenditure</u>					
Employees	1,231	941	926	15	926
Building Maintenance	52	0	0	0	0
Operational Building	129	59	59	0	59
Other Premises Costs	176	130	122	8	122
Supplies & Services	102	67	33	34	33
Hired & Contracted Services	92	70	70	0	70
Transport Recharges	210	159	169	(10)	169
Transport - Insurance Recharge	319	239	239	0	239
Transport - Contract Hire	1,422	1,067	957	110	957
Transport - Road Fund Licence	8	6	8	(2)	8
Transport - Fuel	421	316	467	(151)	467
Transport - Tyres	73	55	65	(10)	65
Transport - Casual Hire	20	15	64	(49)	64
Transport - Vehicle Parts	323	242	238	4	238
Transport - Sub-Contractors	38	29	0	29	0
Transport - Garage Equipment & Consumables	35	27	28	(1)	28
Central Support Costs	205	0	0	0	0
Internal Support Costs	262	123	123	0	123
Asset Charges	193	116	211	(95)	211
Total Expenditure	5,311	3,661	3,779	(118)	3,779
<u>Income</u>					
Miscellaneous Rents	-9	-7	-3	(4)	-3
Fees & Charges	-142	-107	-134	27	-134
Support Service Income	-911	-182	-182	0	-182
Reimbursement & Other Grants	-268	-201	-191	(10)	-191
Transport - Contract Hire	-2,384	-1,773	-1,722	(51)	-1,722
Transport - Fuel	-423	-318	-473	155	-473
Transport - Tyres	-86	-65	-70	5	-70
Transport - Casual Hire	-31	-23	-83	60	-83
Transport - Vehicle & Plant Repairs	-362	-251	-279	28	-279
Community Meals	-120	-91	-88	(3)	-88
Client Transport	-453	-314	-346	32	-346
Total Income	-5,189	-3,332	-3,571	239	-3,571
Net Expenditure	122	329	208	121	208

Comments on the above figures

Overall the service is operating better than expected. Income from MOT's and Repairs is higher than expected. The cost of fuel is a major concern and is still being closely monitored. The requirement for spot hire vehicles has been higher than anticipated.

Capital Expenditure – 2008/2009 (Operational Services)**Expenditure as at 31 December 2008**

Code	Scheme	2008/2009 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	2008/2009 Allocation Remaining £'000
N026	Fleet Replacement Programme	1,674	1,636	1,263	411
		1,674	1,636	1,263	411

The traffic light symbols are used in the following manner:

	<u>Objective</u>	<u>Performance Indicator</u>
<u>Green</u>	 <p>Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target is on course to be achieved</u>.</p>
<u>Amber</u>	 <p>Indicates that it is <u>unclear</u> at this stage, due to a lack of information or a key milestone date being missed, <u>whether the objective will be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that it is either <u>unclear</u> at this stage or too early to state whether the target is on course to be achieved.</p>
<u>Red</u>	 <p>Indicates that it is <u>highly likely or certain that the objective will not be achieved</u> within the appropriate timeframe.</p>	<p>Indicates that the <u>target will not be achieved</u> unless there is an intervention or remedial action taken.</p>